



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

BASUDEV SOMANI COLLEGE

P-12, VISHWAMANAVA DOUBLE ROAD KUVEMPUNAGAR, MYSURU 570023
570023

<http://basudevsomanicollege.in/index.html>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Mysore, with its cool and salubrious climate, provides an environment for learning and has become the abode of excellent academic pursuits. The very approach by road or train provides an omniscient view of Chamundi Hill and the Indo – Saracenic canopies of Palaces, is delightful to an eye as one passes through rolling meadows and paddy fields and with the skyline unpunctuated by factory chimneys. An atmosphere in Mysore is vibrant and poetic. The sunset at Kukkarahalli augments one's poetic fervor. "When the evening sun touches the rippling water surface to produce uncanny lighting effects and the western sky presented a gorgeous display of colors and cloud formations at sunset. The College was established in the year 1978 and today it is a prestigious institution imparting Education in Management, Commerce and Humanities disciplines. The college offers B.Com., B.B.M. and B.A. courses in an undergraduate level. In the year 2013-14, we started Post Graduate Studies in Commerce (M.Com.). More than six hundred students are studying in this college. In the year 2017-18, we added one new combination, viz., "History, Economics & Geography". Further, we intend to start Post Graduate Studies in Economics, Political Science, English and Journalism & Mass Communication in the coming years.

With the assistance of an astute administration, able teaching faculty and congenial learning environment the college has produced many distinguished and meritorious students. The college administration believes strongly in exposing the students to beyond the walls of classroom education. In this regard we have organised many national and state level seminars, conferences, symposiums and workshops during the last 36 years of our educational journey.

The Internal Quality Assurance Cell was constituted in our college on the 26th June, 2006, complying with the requirements of NAAC. The IQAC has developed many mechanisms within the existing academic, administrative system and It was instrumental in enhancing the quality of teaching – learning and various curricular activities of the college. The establishment of the IQAC has improved the quality perceptions of one and all working in the institution and also has enhanced their accountability.

Vision

Context connected Characteristic education for all.

Mission

- To provide value based education for all.
- To provide good education for the marginal, underprivileged section of the society
- To provide quality education for social empowerment.
- To shape the students in to pro-active responsible citizens of the country.

- To instill nationalism, secular spirit among the students.
- To develop knowledge which is rooted in the rudimentary tissues of culture and heritage
- To provide a congenial learning climate for overall development of students.
- To seek the unknown, to explore the unexplored

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Experienced and qualified teachers
2. Alumnae in high positions
3. Track record of Focus on marginalized section of students
4. Theme based annual magazines which focus articles on Commerce & Management subjects as well
5. Organization of many workshops, conference, seminars & symposiums
6. Post-Graduation in Commerce gives a competitive edge
7. Quality education at affordable cost with emphasis on rural students.
8. Clean and green campus
9. High student–teacher ratio.

Institutional Weakness

1. No AV studio for UG and PG students.
2. Inability of temporary teachers to take up research due to financial constraints
3. Some of teachers lack in using ICT.
4. 75 to 80% of teachers appointed on temporary basis - lack motivation and more teachers need to be appointed on permanent basis to enhance quality in teaching

Institutional Opportunity

1. Plenty of industrial units in the city facilitating industry interface.
2. Scope for starting Post-Graduation in Business Administration
3. Scope for starting Inter disciplinary courses / programmes
4. There is enough space for introducing 'high class' model class rooms with improved technology

Institutional Challenge

1. Lack of focus on studies because of the emergence of electronic gadgets which spend more time by students.

2. The growing trend of callous attitude of students towards studies
3. Not many takers for add-on courses
4. Corporate insistence on developing practical skills
5. Declining trend in the demand for Bachelor of Business Administration (BBA)
6. Increasing Teacher Attrition

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Basudev Somani College was started as a Commerce College in 1978 with BBM and B.Com courses. BA course was added in 1988, and the students have choice to study the optional subjects of Political Science or Geography along with History and Economics. It is compulsory for all the students to study and pass the courses on the Constitution of India in first semester, Environmental Studies in the second semester and physical education in first year as per the university regulations. The departments of Kannada, English, Hindi, Sanskrit and Commerce & Management were started in 1978, and those of Economics, History, Political Science and Geography were added in 1988. Hindi and Sanskrit departments have been considered as self study subjects because of fewer takers. The College is following the syllabus stipulated by Mysore University. The senior faculty of Commerce served on the Boards of Studies at the University level and participated in the design of curriculum.

The College has been organizing workshops / seminars / symposia. This activity may be maximized and extended to all the departments. The College may devise its own mechanism for an academic audit by involving the local educationists and industrialists to evaluate periodically the quality of the present academic contents and to advise on future plan of action. The College may develop formal academic linkages with nearby reputed Schools and Institutes in Commerce and Management.

Teaching-learning and Evaluation

The criteria for admission to BA, B.Com and BBM courses in the College, students were in the qualifying examination with a minimum of 35 per cent mark. In matters of admissions, the College follows the statutory and other reservation policies of the Government. The College has been conducting special bridge course in English language for the students from rural background and who have studied in Kannada medium. A bridge course in Accountancy is also conducted for non-Commerce students. Remedial courses are offered for slow learners on a formal basis. The same may be formalized. Similarly, the fast learners may be encouraged to prepare for higher achievements by providing counselling by field experts and the required material support. Certificate courses are offered as value addition to provide these students a competitive edge in the employment market.

The teachers are highly favourable in all departments. The teachers unitise the syllabus and conduct classes regularly. **As per the Peer Team recommendation all the teachers are maintaining work dairies with individual teaching plans.**

The College has 22 UG and PG faculty members of whom 4 are permanent, 5 is part-time and 8 are temporary.

One teacher has M.Phil degree and the others have PG degree. BA course is un-aided and M.Com course is permanently un-aided. The departments of Kannada, English, Geography, Political Science and Economics are run entirely by temporary and part-time teachers.

The College encourages the teachers to participate in seminars and conferences for self-enrichment. Our college has been recognized and awarded the best NSS unit and Dr.T. Ramesh as Best NSS officer of the University of Mysore for the year 2018-19 in recognition of meritorious service rendered in the field of NSS.

The College has been following **self-appraisal method** for teachers as per the instructions of the Department of Collegiate Education. **Feedback from the students** regarding the teaching program is also obtained. As per the Peer Team suggestion feedback from the students has been analysed systematically and suitable follow-up action is ensured for improving the teaching-learning ambience in the College.

Research, Innovations and Extension

Research compliments any teaching activity and improves its quality. Being an undergraduate and postgraduate college, few of the teachers possess a research degree. Some teachers are publishing general articles and books. The same may be concentrated in their respective field of study.

The College does not provide any consultancy service. The College has different persons designated for extension activities that include Induction Programme, Community Development, Social Work, Health and Hygiene Awareness, Medical Camp, Adult Education Literacy, Blood Donation Camp, AIDS awareness, Environmental awareness, Youth Day theatre activity, Commerce exhibition, and water management. The College has collaboration with NGOs and Government Agencies like State Resource Centre (SRC), FPAI and City Corporation of Mysore. The Peer Team commends the extensive participation of the students and faculty of the College in Community Work and Theatre activity.

Infrastructure and Learning Resources

The College is situated in a two-hectare campus in the urban limits of Mysore City. The physical accommodation in the College occupies a total plinth area of about 12,500 sft, and includes 21 classrooms, library, computer room, office room, principal's chamber, common staff rooms, sports room, NSS room and toilets. Every student is asked to plant one tree in the campus and foster it during the three years of his or her stay in the College. If it is implemented with devotion, this novel scheme will convert the whole campus green in three years' time.

The infrastructure is now sufficient for courses offered now. At the moment, the College has no future plans for expanding the infrastructure, and hence no provision is made in the budget for it. As per the peer team suggestion infrastructure of the toilets has been improved. The students optimally use the available infrastructure, and the College encourages the outside agencies to use its academic facilities.

The College has a centralized library facility in a separate building constructed with UGC X plan grants. The Library Committee of the College monitors the activities. A qualified librarian has been appointed temporarily with a salary of Rs 12000 per month. The College has so far spent Rs 3, 70,582/- on purchase of books, of

which it received from UGC during XII plan periods. At present, the library has 30228 books of worth Rs 41, 36,714, and subscribes to 18 technical journals, 14 magazines and 17 newspapers. There is one computer installed in the library with Internet facility for teachers only. This facility may be extended to students also. A Xerox machine was purchased for the Library with UGC funds but it is functional. Recently, the library acquired a DVD. The Reading Room is very small and can accommodate about fifteen students only. As per the Peer Team suggestion there is scientific system of cataloguing the books and College has **purchased more subject textbooks**. Accession to books is very easy for the students. **The College has started computerization of the library services.**

The **Computer lab has Seventy one systems and the student - computer ration is 1: 2.** Therefore, the existing **computer lab has up-graded** in terms of structure.

The College **has no playground.** The students of the College however use the playgrounds and sports facilities of Mysore University, which is 2 kms away. A competent Physical Education Director trains the students who participate regularly in different sports meets at university, district and national levels. They have won several prizes in basketball, handball and athletics. **There is neither indoor stadium nor separate facilities for indoor games.**

Student Support and Progression

The College admits the students based on their merit in the qualifying examinations, and by following the statutory reservations. The admission policy is made clear to the students through the prospectus issued along with the application and by notification. There is a fluctuation trend in the admission numbers over the past five years – 162 in the year 2016--17, 234 in 2017-18, 193 in 2018-19, 239 in 2019-20 and 197 in 2020-2021. The College may focus on this aspect and take necessary initiatives to reverse this trend.

The result rate of the students is around B.com-68%, BBA-50%, BA-83% and M.com-95% in the College. There is scope for improvement both in pass per cent and also in the number of first classes. The over-all progression to employment opportunity provided from our college to our students stand to Many old students of this College have settled in banking, management, insurance teaching and administrative jobs. Financial Assistance is available to some students in the form of Government Scholarship for merit, SC / ST, Women and Backward Class students. The information regarding the scholarships is easily available to the concerned students. The Alumni Association of the College is formally registered. It may start one to mobilize resources for the development of the College. The recreational facilities available to the Staff and students in the College include indoor games, nature club, Debate clubs, Student magazines, Cultural programs, Audio-Video facilities, Aids awareness club, Histrionic club, Adventure sports club, Theatre workshop and Poetry reading (chintanamantana). The College may chronicle the activities of the club for record, and also encourage cultural activities.

The Faculty of the College provide academic and personal counselling to the students informally. There is an Employment Cell in the College, but there are neither records nor a formal mechanism to collect feedback from the students with regard to their progression to employment. The College has already started a Placement Cell very actively to organize campus interviews and spread student awareness.

Governance, Leadership and Management

The Institute of Educational Trust, a registered Society, runs this College along with six other institutions. The President of the Trust monitors the functioning of the College. At present Sri. Dr. M. Puttaswamy, heads this trust. He is the Chairman and Managing Trustee of IET and he has been actively supported by Kuber P Gowda, another Managing Trustee of the Trust. Their sprightly energy and innovative management have accentuated the educational activities of our College. With the able support and cooperation of the management and a committed staff we intent to create newer heights in the field of education. The Principal coordinates the internal functioning with the help of several Committees.

There are 11 permanent non-teaching employees of whom one First Division Assistant possesses a Ph.D degree in History and two temporary employees. This FDA has been given an opportunity to teaching the graduate students by giving remission in the office work. The Office superintendent supervises the administrative jobs and monitors the work of the non-teaching staff. The College may provide training to the non-teaching staff to make them compu-literate and student-friendly in their duties. The College has internal audit mechanism.

The College operates different welfare programs like the Student Welfare Fund. The College has introduced Group Insurance Scheme for teachers and non-teaching staff. There is a Grievance Redressal Cell. A complaint box has been installed at a prominent place in the College and a separate Committee constituted for the said purpose. As it is mandatory for the College/Trust to set up a Committee on Sexual Harassment in accordance with the Supreme Court guidelines, such a committee may be constituted forthwith.

The Peer Team appreciates the practice of preparing an annual budget for the College but feels that the allocation of funds for various heads could made more even. The Office maintains the records meticulously. As per the Peer Team suggestion the entire Office management has been computerised.

Institutional Values and Best Practices

The Peer Team opines that the College has been promoting higher education among the poor students of the region for the past twenty-seven years. The following are the unique features that enhances academic ambience of the College.

The College has the system of honouring student achievers at all levels at the College Day function. The College is considerate in allowing fee concessions and deferment of payment for poor students. The College inculcates civic responsibilities for students by involving them in campus cleaning activity, tree plantation, community service and blood donation campaign.

The College has a cultural organization called '**SomaniSambhram**' which regularly organizes various competitions such as group discussions, debate, quiz, singing competitions and seminars to improve the communicative skills among the students.

The College issued identity cards to all its employees and the students. The B B M, B Com and BA students wear college uniform and M.COM students wear executive dress.

Each student donates a plant and foster it during his/her stay in the College.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BASUDEV SOMANI COLLEGE
Address	P-12, Vishwamanava Double Road Kuvempunagar, Mysuru 570023
City	Mysore
State	Karnataka
Pin	570023
Website	http://basudev somanicollege.in/index.html

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	S S Raje Urs	0821-2541933	9945697474	-	basudev_somani@rediffmail.com
IQAC / CIQA coordinator	Mahadevaswamy M	0821-2543055	9945128736	-	somaniiqac@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	27-07-1978

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	University of Mysore	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-12-1989	View Document
12B of UGC	01-02-1999	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P-12, Vishwamanava Double Road Kuvempunagar, Mysuru 570023	Urban	1.65	23162.66

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	42	PUC	English	120	69
UG	BBA,Management	42	PUC	English	60	18
UG	BA,Arts	42	PUC	English	180	37
UG	BA,Arts	42	PUC	English	60	22
PG	MCom,Post Graduate Studies In Commerce	24	DEGREE B.Com BBA	English	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	1	0	0	1	2	1	0	3
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	4	14	0	18
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	3	1	0	4
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	5	2	0	7
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	2	13	0	15
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	2	2	0	4
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	378	0	0	0	378
	Female	89	0	0	0	89
	Others	0	0	0	0	0
PG	Male	50	0	0	0	50
	Female	38	0	0	0	38
	Others	0	0	0	0	0
Certificate / Awareness	Male	18	0	0	0	18
	Female	22	0	0	0	22
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	72	65	64	58
	Female	23	24	25	34
	Others	0	0	0	0
ST	Male	28	24	24	35
	Female	12	16	13	12
	Others	0	0	0	0
OBC	Male	265	234	207	259
	Female	63	77	79	92
	Others	0	0	0	0
General	Male	37	47	55	32
	Female	13	25	29	17
	Others	0	0	0	0
Others	Male	4	6	0	13
	Female	3	9	0	3
	Others	0	0	0	0
Total		520	527	496	555

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. Basudev Somani College has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. Students are encouraged to undergo projects in interdisciplinary mode. Also, students are encouraged to formulate teams from different disciplines to participate in various events. Our college adapts revised NEP curriculum for students admitted in academic year 2021-22. All programmes in NEP are designed in such a way that students get maximum flexibility to choose elective courses offered by other</p>
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	Departments.
2. Academic bank of credits (ABC):	Basudev Somani College follows a choice-based credit system for all of its programmes. We have already implemented for our Mcom students to take online courses through online mode like SWAYAM. We follow the system of Academic Bank of Credits (ABC) as per the guidelines of our affiliated University of Mysore.
3. Skill development:	Vocational programmes are introduced based on National Skill Qualification Framework (NSQF) for developing skills among students and creating work ready manpower on large scale. NEP offers multiple entry and exit options to students where each exit point is linked to a specific job role as specified in NSQF.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Indian Knowledge system will include knowledge from ancient India to modern India and clear sense of India's future aspiration with regard to education, health, and environment. College encourages learning of regional language of kannada by offering study materials and textbooks in kannada medium.
5. Focus on Outcome based education (OBE):	The Institution offers BCom, BBA, BA and MCom. These programmes are offered as Outcomes-based education (OBE) which is designed considering the regional and global requirements. We have well defined Program Outcomes (PO) and Course Outcomes (CO). All course syllabus have been designed with due consideration to macro-economic and social needs at large so as NEP.
6. Distance education/online education:	Due to covid-19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting webinars and meetings. Keeping aside the negative impact of lack of face to face learning. Institution has successfully imparted all its courses content delivery in online mode during the Pandemic Covid-19. Opening up of the economy including that of educational institutions has paved the way of adopting hybrid mode of education combing online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
169	174	158	156	164
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
520	527	496	555	504
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
240	240	240	240	240

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
141	172	153	220	166

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	21	24	22

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	23	22	25	22

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 14

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
73.13	106.25	166.73	129.44	113.73

4.3

Number of Computers

Response: 69

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to University of Mysore. The University brings out the syllabus through its own mechanism once in three years. The UGC direct the university to revise the syllabus for the programmes periodically, say once in 3 to 5 years. The institution ensures effective curriculum delivery through well plan and documented process which has relevance to the regional/ national/ developmental needs with well-defined and informed learning objective outcomes. Understanding the expected competencies of the graduates in fulfilling their roles helps the design and development of curriculum major curriculum revision has been carried out every two/ three years PG/ UG programmes respectively and minor changes were effected every as per the current requirements.. Each programme has a well-defined object is reflected in the Programme Outcomes(POs) and Programme Specific Outcomes(PSOs) and Course Outcome(COs) which in turn is reflected is syllabus. University Syllabus is framed reflecting the current market needs body training feedback from the students/ teachers/ alumni/parents/exter experts which enabled the smoother transition of students from the college to the industry. This has helped the student to a great extent in order take up job as accountant / finance manager, financial advisor, Marketing manager in various companies, undertake self-employment and there by employment to many people and Prepare for competitive examination at various levels in private / public/ government organisation. The college has taken proper care to allocate the resources by way of hiring the teachers with proper knowledge and skill. Where ever require the principal of the college is authorised to relocate the teachers to handle the subjects for the benefit of the students. Further, subjects are allocated to the faculty members considering their area of specialisation and capability. Senior faculties in some department are the members of Board of the University. Faculty members delivered lectures in accordance with the well planned calendar which is also known as time table in the college. LCD, Charts, maps, models and other learning resources are extensively used in the classes. Every department plans different activities for every year which have been reflected in the Academic Calendar of the department. The curriculum also provides educational experiences through Special lectures, student centric programmes, student seminars, field trips enhance the learning competencies of students. To compete with the technological demands of the modern era, faculty members have been into follow innovative pedagogy of teaching methods like e-notes, Upload YouTube videos, online classes from chalk and talk. Students are exposed to industry by organising Industrial visit which is a part of curricular aspects. During the industrial visit interaction between the representatives of the industry and the students also conducted to enrich the knowledge of the students, relating to the curriculum of the course. Educational Trips are also organised as part of curricular aspects in courses like Geography and History. The Bridge course and the remedial classes are conducted for slow learners.

File Description	Document
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Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The institution adheres to the university academic calendar and prepares the institution academic calendar/action plan for the respective semesters which will be placed on the college website and college magazine. The college has an effective Continuous Assessment Programme, through the performance of the students are evaluated regularly and periodical individual teachers have the primary responsibility to evaluate the performance of the students on a day to day basis. The principal conducts meeting with the HOD's from individual different and entire staff including non-teaching staff to ensure smooth implementation of continuous internal evaluation activities as per the schedule. The evaluation process includes Unit Tests, Compulsory Assignment Writing, and Presentations at Seminars, Group Discussions, and Preparatory Examinations at the end of every semester and VIVA VOCE for the Final year students. The Preparatory Examinations are conducted in the same manner as the University Semester Examinations and question papers are set by teachers in the same model that of the university examinations. After the conduct of the Preparatory Examinations, teachers evaluate the answer papers and allot marks. Thus in turn it is discussed with students of the respective classes handled by individual teacher. While the Academic Calendar includes the schedule of Preparatory Examinations and VIVA VOICE, all other elements of the assessment programme are carried out by the individual teachers according to the own schedules. The evaluation results are entered into consolidated results sheets, distributed to each teacher. This forms the basis for Internal Assessment Marks obtained by the students. Teachers usually take the signatures of the students on these sheets according to their convenience, during interactive sessions and give adequate suggestion for their improvement.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

<p>1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>Response: 100</p>														
<p>1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.</p> <p>Response: 5</p>														
File Description	Document													
Minutes of relevant Academic Council/ BOS meetings	View Document													
Institutional data in prescribed format	View Document													
Any additional information	View Document													
Link for Additional information	View Document													
<p>1.2.2 Number of Add on /Certificate programs offered during the last five years</p> <p>Response: 3</p>														
<p>1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>					2020-21	2019-20	2018-19	2017-18	2016-17	0	1	1	1	0
2020-21	2019-20	2018-19	2017-18	2016-17										
0	1	1	1	0										

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 3.55

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	27	35	31	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

In order to integrate the cross cutting issues relevant to Environmental Sustainability, Human Rights, Values and Ethics, the institution has different types of courses in the curriculum such as Indian Constitution Profit Organisation, Corporate Governance and Business Ethics and Environmental Studies for all UG & PG programmes. The students have undertaken a number of activities to inculcate the values.

Gender Sensitization: The college has mahilavedike and anti harassment complaints and enquiry committee & disciplinary welfare or anti-ragging committee or grievance cell and also mentoring system is been inculcated that 15 students is been assigned to individual teachers to provide counselling to students, promote gender equity among students and also deal with related issues of safety and security of students, staff and faculty. The college campus is secured with CCTV and high level security.

Environment and Sustainability: A course on Environmental Studies of credits has been included for all UG programmes. In order to sensitize students about the environment and sustainability issues and activities such as seminars, guest lectures, industry visits and field excursion were organized. Environment Day is being celebrated as Green Somanievery year.

Human Values and moral values: A number of activities comprising Human Values such as organizing blood donation camps, health check-up camps, etc. as a part of moral values institution celebrates swacchabharathabhiyan and oath will also been taken by faculties and as well as students. Institution also celebrates Republic day, Women's day, Independence Day, Teacher's day, Human Right Day and constitution day. The institution also organised guest lectures by experts to inculcate social, moral and ethical values in the students.

Corporate Governance and Business Ethics: In order to nurture bestethical practices among the students through different kinds ofseminars, work lectures by eminent scholars with a view to practice moral values in their profession. Further, workshop and seminars is been attended by teaching and non-teaching staff on periodical basis to enhance personal as well asprofessional growth.

Consumer Affairs: In order to help the students to acquire theknowledge consumer protection laws and grievances redressalmechanism to solve the disputes.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.49

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)	
Response: 2.69	
1.3.3.1 Number of students undertaking project work/field work / internships	
Response: 14	
File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni	
Response: B. Any 3 of the above	
File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:
1.Feedback collected, analysed and action taken and feedback available on website
2.Feedback collected, analysed and action has been taken
3.Feedback collected and analysed

4. Feedback collected**5. Feedback not collected****Response:** C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

N
A
A
C

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 42.54

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
197	239	192	231	162

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
480	480	480	480	480

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 73.58

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
172	209	158	207	137

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

In the beginning of the academic year, an Academic Calendar detailing the schedule of various academic, co-curricular and extra-curricular activities to be held during year is prepared, by the Academic Committee. The schedule would outline dates of important activities during the year, including Tests, Preparatory Examinations and VIVAVOCE. In accordance with this, in the departmental meetings held thereafter, each department draws out the Annual Plan for the year. The departmental plan is discussed with the teachers and they are asked to prepare and submit their Individual plans for curricular development. After collecting the individual plans and lesson plans from each teacher within a prescribed time period, periodical review meetings are held by the HOD with individual teachers to review progress and performance, throughout the academic year. At the end of the semester if the syllabus is not completed according to the lesson plans, the teachers are advised to take special classes to complete the portions. Periodical meetings of the Heads of the departments and departmental meetings are held to review the teacher plans. Half yearly review meetings are held at the end of each odd semester. Individual plan of each teacher is reviewed separately and suggestions are given for improvement. They are asked to resubmit their changed individual plan for the rest of the academic year. At the end of the academic year, review meetings are held again to evaluate performance. In addition, Bridge Courses are organized during the beginning of each semester for students who lack in skill of learning certain subjects like Accountancy, English, Business Mathematics, Business Statistics, Computer Fundamentals, or as per the need. At the end of each semester Remedial Classes are conducted for students who need more help to understand the subjects better.

Assignment Writing, Presentations at Seminars, Group Discussions, and Preparatory Examinations at the end of each semester and VIVA VOCE for the Final year students. The Academic Committee and the Continuous Assessment Committee shall prepare the schedule for the evaluation programmes. The Preparatory Examinations are conducted in the same manner as the University Semester Examinations and question papers are set by teachers in the same model as that of the university examinations. After the conduct of the Preparatory Examinations, teachers evaluate the answer papers and allot marks to them. This in turn is discussed with students of the respective classes handled by each individual teacher. While the Academic Calendar includes the schedule for Preparatory Examinations and VIVA VOCE, all other elements of the assessment programme are carried out by the individual teachers according to the own schedules. The evaluation results are entered into consolidated results sheets, distributed to each teacher. This forms the basis for the Internal Assessment Marks obtained by the students. Teachers usually take the signatures of the students on these sheets according to their convenience, during interactive sessions and give adequate suggestions for improvement.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 23.64

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

Here at our institution, teachers no longer think about how they should teach, but think about how our students want to learn. Modern technological development has resulted in students wanting to listen less and less and conventional teaching methods fail to reach the hearts. Therefore we believe more in interactive methods of teaching. We promote independent learning by means of Compulsory Assignment Writing. Students have to do a lot of research in order to prepare assignments, which later serve as notes for their examination preparations. Group Discussions during class hours, is another innovative practice that has become part of the student centric learning programme. At the completion of each unit, students are divided into smaller groups of two or three and asked to discuss on points they have noted down during their classes. The teacher approaches each group and clarifies doubts if any. This interactive learning method has been appreciated by many students and parents. Usage of interactive boards in few classrooms, have also enhanced quality in learning. Educational exhibitions are organized periodically. Students prepare display boards, posters and other visual aids containing vital information on specific areas or themes. All departments participate in the exercise. These are displayed during exhibitions, furthering the learning climate for students, teachers and visitors. Collaborative learning results from industry interface through industrial trips and special lectures (organized from time to time) delivered by professionals from various industries as well as professional bodies like ICSI, ICWAI and ICAI. By applying creative and critical thinking approaches to a subject one will enrich and deepen learning experiences. With this in view, the college publishes 'Sambhrama', a theme based annual magazine. Every year, a particular theme is selected and students and teachers are asked to write articles on these themes. We have already published 'Sambhrama' on several themes like 'Higher Education', 'Women's Empowerment, Ethics in Advertisement' and so on. It is well motivated students to pursue research in order to create thought provoking articles and help them to have their critical thinking ability and creative skills. We believe that students' participation in this academic exercise will turn them into lifelong learners and innovators.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Separate rooms are provided to each department to facilitate departmental meetings and other activities. The college has provided computers with internet facility to each department and to all senior teachers. Separate rooms with computer facility are provided to all senior teachers, to facilitate research. The college has a well-furnished computer lab and a net center. All teachers are allowed to use these facilities during their free time are motivated to do research using internet. The college also has access to N-List Website – National Library and Information Services Infrastructure of Scholarly Content (an initiative of Ministry of Human Resource Development - MHRD - funded by the UGC, under UGCINFONET Digital Library Consortium), an 'E-Library' which enables teachers and students to access thousands of additional publications. Teachers and students have been access to e-journals for their interested research area or topic. Besides the Main Library lends more number of books to teachers and has reference

Facility that can be utilized by both teachers and students. Few class rooms have been equipped with Interactive Boards, making teaching more student-centric. Besides, we have one Overhead Project as well as five LCD Projectors facilitating classroom presentations. The administration of the college is keen on the use ICT in all face to teaching. The teachers are encouraged to use modern technology to reach the hearts of the students. Computers with internet facility are provided and they are asked to do continuous research to equip themselves with accurate and in depth knowledge of their respective subjects. Few class rooms are equipped with

smart boards and all teachers are well versed in the use of these Interactive Boards. Teachers also prepare their lessons well in advance, with PPTs to be used in these class rooms. Usage of such devices increases the interest of the students and they give ardent attention during class hours. Interest of students is also evoked by the usage of diverse methods to teaching within the class rooms. Two such methods are Group Discussion and Case Study methods. After the completion of every unit, students are divided into smaller groups of two or three and are asked to discuss the

subject matter of the entire unit, using the points taken during class hours. Teachers also gather case studies and discuss the at appropriate time, in order to make the class more effective. While Assignment writing is compulsory, many students get opportunities to present their papers in Class Room Seminars organized from time to time.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 23.64

2.3.3.1 Number of mentors

Response: 22

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 96.55

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 19.95**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	4	3	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 10.23	
2.4.3.1 Total experience of full-time teachers	
Response: 225	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Response:</p> <p>As per the UGC and affiliated University (University of Mysore), internal assessment is considered as continuous assessment in the college. The components of internal assessment includes assignment writing, unit test, paper presentation in seminar, group discussion, viva-voce etc. conducted unit wise. It is the practice in the college that the students have appeared for the test, submit assignment, presented seminar papers at the end of each unit. The teachers concerned evaluated the assignment, test papers, presentation skill by highlighting strengths and weaknesses. The continuous assessment help the teachers to make out who are slow learners and fast learners. The teachers have given more concentration on the slow learners through the remedial coaching which obviously enhanced the level of confidence of the students. Similarly the teacher gives proper focus on the fast learners by giving the additional input, so that they get themselves updated with the knowledge and skills prescribed under each unit. Teacher's advice the student concerned to visit the library and refer the journals, magazines and books including E-learning resources. The college developed the system in which the teachers highlighted the points in the answers presented by the students in the seminar, viva-voce, tests and assignments. The remark invariably supported the students to reduce the mistake in their presentation in subsequent stage. The college also adopted a system of reporting to the parents particularly about the progression achieved their</p>

toward in the internal assessment. Wherever required the teacher gives proper advises to their parents about the lack luster performance.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

As per the direction of University Grants Commission, New Delhi, in this regards the College has establish a Grievance Redressal Cell, to provide a mechanism for redressal of students' grievances and ensure the transparency in admission, and prevention of unfair practices, etc. The Students grievance cell is led by a senior faculty member and assisted by other faculty members to redress any student's grievances Students submit their issues and grievances to the grievance redressal cell officer who in turn co-ordinates with the relevant authorities to find the solution and resolve

the issue. For resolving any issues statutory Cell has been constituted under the chairmanship of Principal. If a complaint is received, an enquiry shall be conducted immediately in order to arrive at the truth and suitably punish the wrong-doer.

Objective:

1. To maintain the dignity of the College by ensuring healthy atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
2. Encouraging the Students to freely express their grievances or problems of being victimized.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

B.COM PROGRAM: PROGRAM OUTCOMES

After b.com a student can: 1. Pursue higher education such as M.Com, MBA, CA, CS, CMA, ICWA, Media Studies B.Ed. 2. Augment knowledge and skill in emerging area of computer science such as Tally ERP.9, artificial intelligence, robot, data science etc. having greater demand in job market. 3. Take up job as accountant / finance manager in various companies. 4. Undertake self employment and there by provide employment to many people. 5. Prepare for competitive examination at various level in private / public/government organisation.

BBA PROGRAM: PROGRAM OUTCOMES

AFTER BBA A STUDENT CAN: 1. Pursue higher education such as M.Com, MBA, CA, CS, CMA, ICWA, Media Studies LLB 2. Acquire knowledge and skill in emerging area of computer science such as Tally ERP.9, artificial intelligence, robot, data science etc having greater demand in job market. 3. Work as accountant / finance manager in various companies. 4. Establish self employment and there provide employment to many people. 5. Prepare for competitive examination at various level in private / public/government organisation.

BA Programme : Program outcome

1. Acquire the knowledge in the field of Arts, commerce and business administration. 2. Apply the knowledge gained in history economics, political science, geography, commerce and business

administration to solve the complex problems of society. 3. Develop strategy techniques and solution for complicated problems with appropriate consideration for safety, security, health, peace, cultural societal and environmental consideration. 4. Create, select and use suitable strategies resources and moderns tools for various complex activities with an understanding of the limitations. 5. Converse, communicate efficiently on various constructive activities and present them effectively. 6. Create effective organizational leadership quality among youths for making

decisions. 7. Develop ethical principles and entrust professional ethics and responsibilities among youths. 8. Function effectively as an individual and in team. 9. Exhibit comprehension and understanding of programmes and apply them in a multidisciplinary environment. 10. Be familiar with the changing political, economical and technological environment, training and skill in self regulating and lifelong learning in the competitive world. M.Com Programme Program outcome

After completion of M.com , 1. a studenis able to Pursue research in their chosen areas and contribute to treasury of knowledge. 2 Advice prospective investors to deploy the savings into profitable ventures. 3. Pursue teachers education (B.Ed) fulfil pre-condition to become a lecturer at the level of Pre-University. 4.Appear for teacher's eligibility test conducted by a state or central level so as to qualify to become assistant professor at the level of graduation/post graduation. 5. Appear for competitive exams conducted by UPSC, SSC, IBPS, KPSC, PSUs and Private Sectors. 6.Work as accountants and accounts officer either in public or private sector.7.Establish a firm based on his capability and employ people, which can reduce problem of unemployment.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our college aims at the overall personality development of each student. Our Motto: "To produce high quality, employable and responsible citizens of India" is certainly the final learning outcome expected of each student. Our vision, mission and motto are clearly stated in our prospectus and at our website. These clearly define the learning outcomes creating anticipations to the stakeholders. During the orientation program organized for the first year students and their parents at the beginning of the academic year, learning outcomes are vividly explained and these

stakeholders are asked to focus on achieving these learning outcomes as the students come out of the college after three years as graduates. Every teacher is instructed to motivate their students and to focus helping them achieve the expected learning outcomes.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 68.43

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
83	117	110	155	121

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
141	172	153	220	166

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.62	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	4

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has created an ecosystem for innovations and initiatives for creation and transfer of knowledge through various academic activities, NSS activities and Youth Red Cross.

- The institution organizes various National and State level Seminars/ conferences/ Workshops for knowledge sharing.
- Also, the institution organizes webinars on recent issues to update the knowledge of the stakeholders.
- The college organizes special lecture session delivered by distinguished experts, to motivate and initiate research insight through sharing and interaction.
- The college creates a platform for showcasing the innovative and practical approach by students through exhibitions, quiz, debate, group discussions, and competitions.
- The college has taken several initiatives in transferring the latest research developments to the community at large through outreach and extension activities.
- The literary skills of students and faculty are chiselled through their contributions in college magazine “sambhrama”.
- Faculty and students are encouraged to present research papers in seminars and conferences and to publish articles in various journals and books with ISBN.
- The college library provides research support with services of plagiarism checker, grammar check and reference management.
- Students are motivated to carry out intership programmes, summer research internship and project work in collaboration with reputed academic institutions and industries.
- The institution organizes Study tours and industrial visits to students for industry interaction.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**Response:** 0**3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

List of workshops/seminars during last 5 years

[View Document](#)**3.3 Research Publications and Awards****3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years****Response:** 0**3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years****3.3.1.2 Number of teachers recognized as guides during the last five years****File Description****Document**

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)**3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 0.14**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 1.58

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	4	7	11	3

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The institute initiates various outreach programmes and extension activities to reach out to those in need, to give what the students have acquired and to sensitize themselves and others by contributing their best. The institute has diverse students association that functions with an objective to create awareness among the students, faculty and support staff about the social issues. Programmes are organized by various departments involving students in collaboration with NSS (National Service Scheme), YRC (Youth Red Cross) and Alumni Association to give importance to the needs.

The departments organize various activities to create awareness through rallies, lectures, celebration of commemorative days, oath taking, workshop etc to discuss socially relevant issues on gender sensitization, save girl child, eco-friendly Ganesha, road safety, AIDS awareness, health and hygiene awareness, environmental sustainability, Anti-corruption, swach Bharath Abhiyan, voter's awareness and enrolment drive.

The faculties and students have been on the forefront towards catering to those affected during the floods and pandemic. The general health, dental and eye check-up camps are organised for surrounding villages. Tree plantation drives are carried out in surroundings of the institution to promote the environmental responsibility and inculcate the need for educating students to care and preserve biodiversity. Blood group testing and Blood donation drive camps and RTPCR covid testing and Vaccination drives are organised to students and faculties of the institution.

The institute NSS have bagged awards like best NSS officer and NSS Unit for their service rendered. The college is recognized for its efforts and commitment towards creating a sustainable environment. All these have made the staff and the students to be more sensitive to the needs of the society and have enabled them to have positive spirit to serve the humanity.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	3	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 42

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	6	14	11	8

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**Response:** 60.85**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
376	255	408	212	318

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration**3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year****Response:** 4

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 3

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Basudev Somani College was established in the year **1978**, under the Institute of Education Trust Foundation. The college is constituted under section 12 (B) and 2(F) of UGC, New Delhi and recognised by the government of Karnataka. The vision of the institution is to provide need based quality education to all sections of society. The College has grown in to a biggest and reputed institution imparting quality education for the deprived, socially marginalised and the urban students for the past **Forty-four Years**. The college has been playing a valuable role in moulding the students' career, and future in life.

The College entire campus is spread over an area of more than **1.65** acres with a total built up area of more than **72,000** sq.ft. The campus buildings accommodates **the chamber of management (01), Principal chamber (01), Administrative office (01), Seminar hall (01), Classrooms (13), Computer lab (2), Staff rooms (09), IQAC Room (01), Central library (01), Auditorium (01), Washrooms (05), Canteen (01). The campus also houses ladies hostel**, All the departments are equipped with the necessary infrastructure to meet the ever increasing requirements with adequate number of class rooms, seminar halls, laboratories and sufficient space for hosting all academic activities.

THE CLASS ROOM: The College has adequate technological facilities required for effective teaching and learning process. There are total **09** departments and **13** spacious class-rooms with proper infrastructure in the college. **06** class rooms are equipped with LCD projectors and traditional white/black boards and some rooms are having smart boards. Wireless internet connections are made readily available to students for quick acquisition of information as per the curriculum.

LABORATORIES: The College has also set up adequate laboratories, InfoTech centre with installation of computers with all updated essential facilities. The College has well equipped computer lab with **62** systems in number with updated software. Maintenance of the computers are carried out by appointed qualified technician who take care of installing software's, operating systems and other applications on all the computer of the institute. We offer special training and crash course on Tally and Computer application.

The campus is **Wi-Fi** enabled for the benefit of students and faculty

COMPUTING EQUIPMENT: 6 Classroom are enabled with LCD projector to integrate technology in teaching with class room practices. The use of these facilities makes the teaching-learning more effective and lively. The College is under CCTV Surveillance. We have **01** silent generator with **05** KV Power for uninterrupted power supply. The college has made systematic efforts in upgrading its infrastructure facilities on a continuous basis. Owing to the ever growing strength of the students and ever changing needs of the infrastructure, the institution continuously ensures that adequate facilities for curricular, co-curricular and extracurricular activities are provided to the satisfaction of the stakeholders.

The College has a **seminar hall/board room** for organizing special lecturers and meetings with a seating

capacity of **50** and an **Auditorium** with **300** sitting capacity in the upper campus, which is used to organize workshops, seminars and conferences with sophisticated ICT equipment.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college is committed to offering resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports.

SPORTS/GAMES: The college has facilitates for both indoor and outdoor games and conducts various Intramurals competitions every year. We avail university playground for various sports activities related to outdoor games like Cricket, Football, Handball, Kabaddi, Kho-kho, and Tennikoit. Indoor games were played in the college campus in sports room like Table tennis, chess etc.

Students of our institution have participated in different levels and made medals in various sports activities

- **National Level** : **02**
- **University Level** : **23**
- **Institutional level** : **104**

Various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. Various sports competitions such as Interdepartmental, Intercollegiate, Interuniversity, etc. help in developing team spirit in students. Their interpersonal relationship is enhanced in a very healthy manner. Students are awarded medals, trophies and certificates to motivate them. Monetary benefits like Travelling and food allowance are provided to those students who are participating at National, University and Institutional level. To encourage student's cash price is given who made medals at different levels

CULTURAL ACTIVITIES: The College also encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities like Annual day (Somani sambrama), Fresher's day, Fun Week and Talents day in which students exhibit their talents. The students' participation in cultural activities develops aesthetic sensibility and an appreciation for the arts.

The College is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students.

GYMNASIUM: A well-furnished gymnasium hall is available in the College with Medicine Balls, Melinam Weight Bench, Weight Training/ Lifting Set, Weight Lifting Bar, Three Dumbbells Set of 1 to 10 kgs, Station Multi-gym Weight, Weight Plates and Parallel Bar wall.

YOGA: The College houses a Yoga Centre to revive the ancient tradition and culture to provide a healthy practice along with academics. This leads to an increased performance of the students in all respect. Ample space is provided to practice Yoga in the College campus.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 71.43

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 10

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 1.99

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.66	0.83	0.30	0.60	7.09

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of the ILMS software: **E-Granthalaya**
- Nature of automation (fully or partially): **fully**
- Version: **3.0**
- Year of automation: **2014**

The central library of the College was established in **1978**, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services. The college library has furnished room of **1440sq.** ft area. The Library is housed in the main building of the College with **50** seating capacity for reading and conference purpose and library is enabled with **Wifi** and **LAN** Facility. The Library recognises the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments. The College has **(30,095)** Books and reference books, **(133)** General competitive exams, **(17)** journals, **(13)** magazines and **(16)** newspapers, books and previous year question papers.

We have subscribed U.G.C sponsored **N-list** for using E-Books, E-Journals. This is user ID and Password based facility for all faculty members with students also if they need. The online library catalogues is help to the students and faculties in the process of searching for E-Books, E-Journals and it has made much easier to determine the availability of books.

The library is completely computerised with **E-granthalaya software 3.0** with an “online public access catalogue”, [OPAC] that enables the students and teachers to check the availability of any book from the terminal provided. Students can also be members of the reading club of the library. The club encourages students to spend more time in the library. And they are exposed to various activities which enhance their overall personality development. The separate library cards are issued to all students for issuing text books,

reference books and journals. Separate computer provided to the library users for searching the books on Online Public Access Catalogue (OPAC) in the library. OPAC is also available on library website.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.12

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1.14	1.90	2.49	0.88	4.20

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 12.73

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 69

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Basudev Somani College upgrades its IT infrastructure regularly to meet the current technical requirements. **62** computers are available for the students at various Laboratories and facilities. Every Department has adequate number of laptops for their technical needs. The staff rooms are either provided with LAN or Wi-Fi facility to enhance the teaching - learning process. The Wi-Fi facility in the library was introduced. The College also has **02** internet browsing centres for the students as well as faculty. The College administration offices have adequate IT infrastructure and **Microsoftwindows 7** software to record and maintain the student admission, fee collection and accounts maintenance and faculty database. Bandwidth available of internet connection in the Institution (Leased line) is **50MBPS**.

The College provides a range of IT facilities to help students and faculty with their studies. This includes extensive computer provision and Internet. UG and PG Department has **06** class room furnished with LCD projector to enable teachers and students to switch over to IT supported teaching-learning methods. These IT supported facilities are regularly updated. The college also has Wi-Fi connectivity facility. Uploading and sharing e-resources facility is also made available for the teachers and the students.

The college has **03** LCD projectors which are especially and extensively used for presentations, seminars and interactive sessions. The College library uses updated E-granthalaya software for library automation.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 7.54

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 47.88

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
73.14	35.46	52.17	47.44	43.31

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities. The Manager, Financial Administrator and Office superintendent monitor the quality of maintenance of infrastructure and equipment's. The custodians of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy.

Laboratories: The College has also set up adequate laboratories, InfoTech centre with installation of computers with all updated essential facilities. The College has well equipped computer lab with **62** systems in number with updated software. We offer special training and crash course on Tally and Computer application. Maintenance of the computers are carried out by appointed qualified technician who take care of installing software's, operating systems and other applications on all the computer of the institute. The college campus encompassed with a wireless network connection system.

Library: The Library recognises the importance of functioning in a thoroughly professional way taking into consideration the interests of all departments. The College has 30,095 books and reference books along with journals (17), magazines(13) and newspapers(17), (133) General competitive exams books and previous year question papers. We have subscribed U.G.C sponsored N-list for using E-Books, E-Journals .The online library catalogues is help to the students and faculties in the process of searching for E-Books, E-Journals and it has made much easier to determine the availability of books. The library is partially computerised with E-granthalaya software with an "online public access catalogue", [OPAC] that enables the students and teachers to check the availability of any book from the terminal provided. Students can also be members of the reading club of the library. The club encourages students to spend more time in the library. And they are exposed to various activities which enhance their overall personality development.

Sports/Games:The college has facilitates for both indoor and outdoor games and conducts various Intramurals competitions every year. We avail university playground for various sports activities related to outdoor games like Cricket, Volleyball, Throw ball , Kabaddi , Kho-kho , shuttle Badminton. Indoor games were played in the college campus in sports room like Table tennis, chess etc.,and various sports facilities are provided to the students within the campus focusing sports as one of the extracurricular activities. The College is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of the students. Various sports competitions such as **State level, National level, International level** etc.. Help in developing team spirit in students. Their interpersonal relationship is enhanced in a very healthy manner. Students are awarded medals, trophies and certificates to motivate them. To encourage student's cash price is given who made medals at different levels

Students of our institution have participated in different levels and made medals in various sports activities

- **National Level** : **02**
- **University Level** : **23**
- **Institutional level** : **104**

The Computer Lab: The College has well equipped computer lab with **62** systems in number with updated software. We offer special training and crash course on Tally and Computer application. Maintenance of the computers are carried out by appointed qualified technician who take care of installing software's, operating systems and other applications on all the computer of the institute. The college campus encompassed with a wireless network connection system.

The Class room:The College has adequate technological facilities required for effective teaching and learning process. **13** class rooms were year marked for teaching languages and other subjects. **06** class rooms are equipped with state of art resource like LCD projectors, podium, and traditional white\black boards and some rooms are having smart boards. Wireless internet connections are made readily available to students for quick acquisition of information as per the curriculum. The additions of classrooms\staffrooms are made available as per the requirement.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 33.17

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
95	0	249	284	233

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 4.15

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
16	22	30	26	14

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: D. 1 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 1.26

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	11	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.4

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
22	11	0	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 82.98

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 117

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural**

activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 25

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	4	21	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college is committed in encouraging students participation in extra curricular activities like sports, games, quiz competitions or cultural activities, In the beginning of the academic year, committee are formed which identifies the students' interests, talents and capabilities, and encourages them with training and guidance. All students who excel are highly appreciated and awarded cash prizes and awards. They are provided full leave of absence to participate in such activities, provided extra time to submit assignments and special class tests are conducted specially for them in college. College also bears the cost of entry fee, travel, boarding and lodging of students who represent the college in these competitions. Uniforms and sports apparel are also issued for inter-collegiate and other sports levels. Special dietary and nutrition consultation has organised by experts organized for the participants by Physical Education Director. College also provides facilities like library, internet, computers, books, journals, magazines, newspapers, online library like INFLIBNET and Wi-Fi facilities. College encourages reading habits with activities of the Reading-club. Reading Club encourages them to read newspapers, journals, and magazines. College has subscribed and has access to various journals and magazines like Yozana, Kurukshetra, Chronicle, Frontline, Week, India Today, Competition Success Review, Spardachitra, and Diksuchi.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	15	6	9

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Basudev Somani College Hiriya Vidyarthigala Sangha (BSCHVS) (AlumniAssociation) conducted 1 executive meeting during the year 2021-22 on 10/09/2021. The executive committee members regularly meet and take decisions and the same will be conveyed/ discussed with the management. Annual general meeting of BSCHVS is conducted on 10/09/2021 at Board Room for the year 2020-21. Alumni Association contributed plants for the college on thanks-giving program organized by final year students the year 2021. Yearly once annual general body meeting will be conducted and on the same occasion BSCHVS felicitate the retired staff, university toppers, Ph.D. awardees and other academic achiever. BSCHVS is financially supporting the college through its contributions.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

NVAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Nature of Governance

The Governance of the institution is strictly in accordance with the vision and mission. The system is effectively decentralized for a better governance and performance. The major decisions of the college are done by the Governing Council which includes Chairman of the institution. The staff council of the Institution is headed by the principal, IQAC Coordinator, office superintendent and all the Head of Departments as members ensuring the proper implementation of the decisions and directions given. The management gives sufficient freedom to the principal who look after academics and administration as head of the institution to function in order to fulfill the vision and mission of the institution. HOD is delegated with department level authority and same is communicated to the faculty members through regular staff meetings. The office administration of the college is headed by office superintendent. The principal, head of the departments, Class Representatives, the coordination of various communities and associations along with the staff, parents, students, and alumni representatives play an important role in devising the institutional policies and implementation of the same.

Perspective Plans

The Perspective plan of the institution:

- Expanding the existing horizons of the college by implementation of “New Education Policy” at various strata of the institution.
- The student strength of the college will be increased by introducing of new subjects and combinations in the PG and UG programs respectively, to meet newer advances and requirements of the global market.
- Extension and up-gradation of ICT facilities and supportive tools for better teaching and learning experience.
- Expansion of infrastructure to facilitate better learning experience of the students, by construction of classrooms, staff rooms, canteen and women’s hostel.
- Modernization of existing infrastructure of library, and sports facilities.

Participation of Teachers

Teachers contribute to institutional policy making by being the representatives of governing council, IQAC and various committees of the colleges. The day-to-day activities of the college are coordinated by teachers through various committees. Performance of the students are monitored by the teachers and in case of disciplinary actions initiated against students, the management in consultation with teachers decide the further actions. Teachers play an important role in students admission, purchasing of equipments and furniture, examination, community based activities and appointment of staffs.

To conclude our institution is committed to provide high quality education, good learning environment to all the sections of the society and to make the students good and responsible citizens of our country who behave in a democratic way and properly understand the culture and heritage of our country.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The institution practices a decentralization approach for a collective leadership and participative management. These practice reflection may be seen in a case study expressing the functioning of committees.

The institution is governed by Governing Council headed by Dr M. Puttaswamy, Chairman and Managing Trustee, The Institute of Educational Trust, Mysore. The Governing Council laid down policies from time to time and the Principal implements all the policies and practices. The management strongly believed in participative decision making process. For that purpose Governing Council permitted Principal to constitute committees. Further, the Principal facilitated Somani Alumni Association and Parent Teacher Association which have been functioning uniformly. The college strongly believes in decentralization and always support participative management.

The Head of the institution constitute various committees to take decisions. Each committee comprised of teachers / non-teaching including Principal as the Head. The committee conducts meetings from time to time. From past few years the college officially constituted admission committee and purchase committee, in addition to various other committees. Each committee consists of members including the principal as the head and a senior teacher as coordinator. As far as purchasing is concerned, the Principal received indent from the faculty member / superintendent of the college. The indents placed before the purchase committee, followed the prevalent rules and regulations, invited quotations from the suppliers, examine the rates and standards of the items, if found satisfactory the purchase committee passes the resolution. The college focused on quality education to various students including girls, backward classes, SC, ST's, differently-abled and other inclusive group. In order to give preference to various segments, the college constituted an admission committee comprising of all heads of the departments headed by the principal. The admission committee has been authorised to admit candidates by following merit cum reservation. The decision of the admission committee is final which indicates the participative management in the college.

Decentralization is in the college and all faculties have been given proper authority to decide whatever they want to do in their respective subjects. The faculties can organize group discussions, case study analysis and many more activities in the class if they get sufficient time after completion of syllabus. All the Heads of the various departments work under the guidance of Principal and they conduct departmental meetings from time to time to discuss about the work of the department as well as the progress of the department.

All the staffs of various departments work under the supervision of the HOD and HODs has been given the authority to decide about the various activities to be conducted in their respective departments. In this way there is decentralization in our college regarding decision making with respect to each department.

For participation of students, every year Class Representatives elections will be conduct at the beginning of the academic year. All class Representatives are involved in all the activities. The institution involves all the teaching, non teaching staff and students in various committees to conduct programmes like Somani Sambhrama, Cultural Programmes, Graduation Day.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Case study of the strategic plan of the institution implemented in the area of **ICT** is presented as follows:

The institution enhances and update faculty with innovative teaching methodologies and quality learning. The faculties are trained to brace with use of advanced tools for digital teaching and learning. Lecture delivers online lectures through online platforms. Institution has Enhanced ICT facilities to meet the growing needs of global knowledge requirement. The institution motivates the faculties to adopt ICT enabled teaching methodology. Faculties and Support staffs are encouraged to participate in ICT training and orientation programs. Gradually the chalk, duster and blackboard teaching amalgamated with the LCD projectors, pointers, PPT, film screening, video conferencing and so on. Teaching is easier through Google classroom, Google meet, zoom and creating videos for the college YouTube channel. Digital tool for online feedback method is helping students to communicate their queries with teachers and principal directly. Departments are provided with Computers and Printers with internet facility. All PG departments have ICT enabled classrooms and few UG department programs have projectors and PPT facility in the classrooms.

The college has provided computers with internet facility to each department and to all senior teachers. Separate rooms with computer facility are provided to all senior teachers, to facilitate research. The college has a well-furnished computer lab and a net centre. All faculties are allowed to use these facilities during their free time are motivated to do research using internet. The college also has access to N-List Website, an 'E-Library' which enables teachers and students to access thousands of additional publications. Teachers and students have been access to e-journals for their interested research area or topic. Few class rooms have been equipped with Interactive Boards, making teaching more student-centric. Besides, we have one Overhead Project as well as five LCD Projectors facilitating classroom presentations. The administration of the college is keen on the use ICT in all face to teaching. The teachers are encouraged to use modern technology to reach the hearts of the students. Computers with internet facility are provided and they are

asked to do continuous research to equip themselves with accurate and in depth knowledge of their respective subjects. Few class rooms are equipped with smart boards and all teachers are well versed in the use of these Interactive Boards. Teachers also prepare their lessons well in advance, with PPTs to be used in these class rooms. Usage of such devices increases the interest of the students and they give more attention during class hours. Interest of students is also evoked by the usage of diverse methods to teaching within the class rooms. Two such methods are Group Discussion and Case Study methods. After the completion of every unit, students are divided into smaller groups of two or three and are asked to discuss the subject matter of the entire unit, using the points taken during class hours. Many students get opportunities to present their papers in Class Room Seminars using ICT organized from time to time.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The institution is governed by the Trust “The Institute of Education Trust” headed by Dr. M. Puttaswamy, Chairman and Managing Trustee, Mr. Kuber P Gowda, Secretary and Managing Trustee, Smt. Prabha. S, Managing Trustee, Smt. Geethanjali, Managing Trustee. The institution is permanently affiliated to University of Mysore and functioning as per the professional code imposed by regulatory authority University Grants Commission and Karnataka State Government (DCE), Board of Management. It runs as per rules and regulations declared by the Govt. of Karnataka. The college comes under “Government Aided college” category; therefore financial transactions are audited by Internal and External, Joint Director, Collegiate Education. The college has different bodies to maintain all types of disciplines in the campus. All the cells/ committees of the institution are under statutory bodies.

The Governing Council is formed as per the guidelines for the effective functioning of the institution. These bodies also support the development through planning and execution, budget, review of performance and policy making. The Governing Council of our college is a very active group involved in the monitoring and continuous development of Institute. The members of this body comprise of people with vast knowledge and experience in the field of academics, research, industry and administration. Board of Governors has the advantage of having experience in both the educational and corporate environment enabling us to design and implement a system that bridges the gap between education and industry requirements. Parents are also included in the Governing Council. The Governing Council meets once in a year and interacts with industry experts, faculty, students and parents to understand the improvement areas and raise the level of knowledge delivery at **Basudev Somani College**.

The Principal guides the college in academic progress, admission, staff recruitment and administrative matters. The IQAC help the Principal in the overall administration which involves the planning of the

academic calendar and its systematic implementation. The staff council and faculty members play an important role in executing the curricular, co-curricular and extra-curricular programmes. Heads of the Departments are responsible for the preparation of Department time table, work allocation among teachers, review of Teacher's Diary, and submission of various reports to the Principal and IQAC. Also under the administration of Principal various Committees are formed the curricular, co-curricular and extracurricular programmes.

Grievance Redressal Mechanism: The college has formed a Grievance Redressal Cell where faculty, Staff and students to address their complaints and grievances to resolve them. The Principal is the head of this cell and other mechanism to deal with it as follows. After receiving grievances and complaints, either in writing or orally, the committee discusses in the meeting and resolves. There is a separate Anti-harassment Committee, which object is to prevent cases of harassment and to look into grievances of girl students. Anti-Ragging committee is also formed to work on the cases related to ragging, if any.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures undertaken for teaching and non teaching staff go a long way in motivating them to deliver their best. In order to encourage the faculty for active involvement, the College Management provides effective welfare measures to both teaching and non-teaching staff. All statutory and non-statutory welfare measures are implemented. Various monetary, non-monetary measures towards personal and professional growth are being extended to the satisfaction of the employees. Some of the welfare

measures taken up for the benefit of staff are:

- 12 days of Casual Leave facility per year to the Management teaching staff and non teaching staff.
- 15 days of Casual Leave , 2 days of Restricted Holidays and 10 days Earned Leaves facility per year to the Aided teaching staff.
- 15 days of Casual Leave , 2 days of Restricted Holidays, 20 days of Commuted Leaves and 30 days Earned Leaves facility per year to the Aided non teaching staff.
- Duty leaves (OOD facility) to staff members to attend or present various Training Programmes/ Orientation/ Refresher/Workshop/Seminar/Exam subject to the existing Government rules.
- Maternity Leave and Paternity Leave as per Government rules.
- Government offers various mandatory Insurance Schemes to the staff.
- Gratuities, Pension and all other Government welfare schemes and measures are given to the staff.
- Group Insurance is provided for teaching and non-teaching staff. In case of any emergency, personal loan is also provided to the staff.
- ESI and PF Facility
- Faculty enhancements Programs are periodically arranged to motivate on teaching and knowledge updating.
- Celebration of important festivals for the teaching and non-teaching community.
- First Aid Facility
- Grievance Redressal Cell
- Internal Complaints Committee for Prevention of Sexual Harassment of Women at Work Place
- Parking Facility
- In-site Internet facility
- Complete support and assistance is provided to the faculty for pursuing higher studies
- ATM and Canteen facilities are available in the campus
- Festival advances.
- Yoga training/practice.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.73

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 2.73

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	1

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Board of Management of the college has provided required human resource for both teaching and non-teaching to attend to the day to day activities of the college. Training and development of teaching and non-teaching staff occur on a continuous basis. Newly appointed teachers interact with senior teachers and gain needed skills to improve their teaching activities. Apart from this, they also gain experience and organising ability by participating in the organisation of various co-curricular and extra-curricular activities of the college. The Management authorised the Principal to hire the guest faculty / part-time teachers / fulltime teachers against the approved vacancies. The part time / full time temporary teachers are given proper guidance to follow the practices in the college.

Our Institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff. Measures for the Maintenance of Standards together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed. The objective is to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The following mechanisms are in practice for evaluation and assessment of the teaching and non-teaching staffs.

Teacher's Evaluation by Students

- Students are given the opportunity to provide their feedback of the teachers.
- The questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work ethics, curriculum to provide effective mentoring and career guidance to students and assess teacher's ability in creating and interactive, discussion-oriented and democratic classrooms.
- The Students feedback is checked and verified by the Heads of the Departments, followed by the Principal, IQAC Coordinator and the Management. The outcome of the feedback analysis is informed to each faculty for improvement if necessary.

Teaching and Non-Teaching Appraisal of Aided Staffs

- The College follows the performance appraisal procedures as per UGC norms for Aided staffs.
- Promotions are based on UGC Career Advancement Scheme (CAS) that is based on API scores.

File Description	Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college received grants from the state government to pay salary to the permanent employees. It received student fees at the time of admission, various scholarships from state and central government, UGC grants for development of library and purchase of computers and also for conducting seminars, conferences and workshops. After utilizing the grants, the college get the disbursement audited as per the norms. Internal audit had been done by the Chartered Accountant, based on which utilization certificate had been submitted. The external audit is done by the officials of department of higher education of state government. College follow financial prudence.

Institution conducts Internal and External Financial Audits regularly. Audit will be conducted at the end of each financial year. The auditors will visit the College at regular intervals. They will verify all financial transactions with the supporting document and approval of proper authority for each financial transaction. The financial transactions are accounted in tally ERP 9 by the college. Audit is conducted in accordance with the auditing standards generally accepted in India. They obtain reasonable assurance whether the financial statements are free from material misstatements. Auditor will examine on a test basis evidences, supporting for the amounts and disclosure in the financial statements. After evaluation of overall financial statements such audit will issue audit report for true and fair view on the financial statements.

In Audit procedure, auditor will cross verify the fees collection with the approved list of the students; will vouch payments with the approved supporting; correctness of classification of revenue and capital expenses; Reconciliation of bank accounts; calculation of depreciation of fixed assets; status of old debits and credit balances; checking of statutory dues payments like PF, TDS, PT, and ESI before the due dates; salary payment with salary statements; any other statutory compliance verification required as per Income Tax Act. On such verification any discrepancies will be discussed and sorted with the management. All financial transactions are accounted and based on that financial statements like Balance Sheet, Income and Expenditure for the financial year end. Such financial statements will be signed and approved by the auditor and will issue "Audit Report".

Audit Type	External	Agency	In
	Yes/No		Y
Academic	YES	Affiliation committee of UOM	Y
Administrative	YES	JD of Collegiate Education, Mysore Division	Y

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 1.38

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.29	0.41	0.1	0.42	0.16

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilization of Funds

The student admission fee is the major source of income for the institute. The management provides need-based funds to Institute.

Utilization of Funds

A committee follows cent percent transparency in use of funds. A committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the purchase committee and Management. Final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, purchase committee and management along with the accounts department to ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure

Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity, internet charges, stationary and other maintenance costs. It includes planned expenses such as computers, furniture and other development Expenses. The budget is scrutinized and approved by the management and Governing Council. Accounts department monitor whether expenses are exceeding budget provision. Regular internal audits from the

Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The prime task of the IQAC is to develop a system for conscious and consistent improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The IQAC meetings are conducted regularly. The IQAC prepares and submits Annual Quality Assurance Report (AQAR) and Action Taken Reports every year. The IQAC led efforts to the successful implementation of modern Technology in the Institute's administrative functioning through ICT and alternative sources of energy, especially enhancement of solar power, LED bulbs, up-gradation of Wi-Fi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience. Some of the initiatives of IQAC are use of innovative teaching methods; organising workshops/ National conferences/ webinars and programmes on content beyond syllabus; Theme based magazine publication; motivate faculties to register for PhD; Organising Annual Sports, Cultural Activities and NSS Special Camps to students.

Two practices institutionalized as a result of IQAC initiatives are Remedial classes and Mentoring system.

1. Remedial classes:

The remedial classes are conducted to improve the academic performance of slow learners and to those students representing the college in sports and other co-curricular activities. In remedial class the focus is on strengthening the understanding of the fundamental concepts, writing skills and techniques to enhance their academic performance of the slow learners. Special classes are conducted for students having a problem in medium of instruction and to cope up with the English medium of instruction. The remedial classes help the slow learners to match the academic performance with their classmates and for students representing in various co-curricular activities to make up for the time of absence. The attendances for remedial classes are mandatory. The mark secured by the students in internal assessment test is used as a marker to identify slow learners. Visible indicators of the effective implementation of remedial classes are recorded with in an incremental performance output of students during subsequent evaluation. The remedial classes form an integral part of student support system of the institution.

2. Mentoring system:

The aim of the student mentoring system is to provide support for the academic performance and overall development of the students. Every student has a mentor, to look after the matters of academic and non academic difficulties. The mentor maintains a record of the mentoring sessions with the mentee. The mentoring record includes the academic progress, extra-curricular activities and student achievements. The mentor offers support and guidance on academic development, career progression and personal counseling which enables, the holistic development of students. Thus, through mentoring system a mentor establishes a better understanding of the mentee and propels them towards pursuing their aspirations. Also mentoring system creates student friendly atmosphere by building good rapport between teachers and students. Mentoring system helps in avoiding ragging/harassment in the campus. The mentor identifies students who are in need for personal counseling and guides them. The mentees can meet their mentors and seek advice at any time during the regular working hours or over a phone.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

Teaching learning process:

The institution reviews its teaching learning processes, structure and methodologies of operations and learning outcomes at periodic intervals. The IQAC conducts periodic reviews in order to ensure academic accountability, to define effectiveness of the teaching-learning process and to conceive methodology to confirm maximum output from faculty members as well as students. The IQAC reviewed and following adoptions were made in teaching learning process.

- The institution organised soft skills programmes during the academic year 2016-17 to improve the communication skills for enhancement of placements of the students.
- The institution introduced a short term course on “Tally ERP.9 with GST” during the academic year 2017-18. The course aims to facilitate advanced learning in specific domain.
- Faculties are advised to make presentation/publication in any referred UGC journals.

Structures and Methodologies of operations:

All the faculty members prepare teaching plan well in advance before the commencement of class. Every

faculty members maintain work diary and students attendance register for the efficacy of the teaching learning process. Course and feedback is collected from all the students on the content, coverage and evaluation of Internal Assessment for each course. The ICT facilities are reviewed from time to time for its improvements. Implementation of blended learning (online and offline learning) by formation of Whatsapp groups, online learning through online platforms like Google Meet, Zoom, Teachmint etc. The IQAC has taken effective steps to equip faculty for the potential use of ICT through various training/ faculty development programs. The classrooms are equipped with ICT facility and online resources. Faculties have developed e-content for various online platforms. The institution organizes orientation program and workshop to ensure, enhance and update faculty with innovative teaching methodologies and quality learning. The faculties are trained to use of advanced tools for digital teaching and learning. Workshops are organized periodically to scale up the use of ICT in regular classroom teaching. Each department executes different student-centred teaching learning methods according to the expected learning outcomes of the curriculum. Some of them are industrial visit, field trips, project work, and internship, participation in seminar, conference, workshop, poster presentation and model making competitions. Library is updated with E-sources. Previous year question papers and study materials based on the syllabus are made available to the students in the library. The library and department provides access to computers for students to facilitate remote access to online research resources. Feedback from students and parents are collected on effective implementation of curriculum and infrastructure facilities provided. The feedback report is analysed and suggestions are taken into consideration for modification and enhancement of the methods adopted in teaching learning process for academic excellence.

Learning Outcomes:

The institution is affiliated to University of Mysore. The institution follows the curriculum prescribed by the University of Mysore. The curriculum is outcome based education and prepared course outcomes, program outcomes and program specific outcomes for all the programs. The course objectives will be reviewed by the affiliated University.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our Co-education institution acknowledges certain values and principles such as equality, inclusion, respect for human dignity, fairness and justice for all. We also acknowledge the support for a diversity of talent. Women's empowerment and gender equality are one of the primary concerns. Our institute practice to bring a positive change in the attitude and support equity among genders within the institute and in our outreach.

Gender equity is attributed for providing equal representation, respect, recognition, freedom to all gender. There is a need to impart gender sensitization to our stakeholders, to create awareness and develop a positive attitude in order to overcome the cultural and traditional barriers of the society, to live in a peaceful, prosperous and sustainable world. The progress of a nation is determined in terms of equality provided to all genders.

The college practices and imparts gender equality through curriculum and co-curricular activities and special facilities to woman which are enlisted below:

Gender equity and sensitization in curricular activities

The prescribed curriculum for the courses of Kannada and English literature emphasizes on concepts of pertaining to gender equity and sensitization. The curriculum prescribed by University of Mysore. Women Empowerment was the theme in one of our theme based magazine publications.

Gender equality and sensitization in co-curricular activities

As the part of commitment towards promotion of gender equality and sensitization among stakeholders the college organizes various co-curricular activities as:

1. Special lecture programs and workshops in promotion of gender equality.
2. Awareness programs to woman.
3. Celebration of commemorative days.
4. Honouring women achievement on various vocations to enhance the pride and confidence among girls students.

Special facilities provided for women

Safety and Security: The College has Anti Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps in ensuring their vibrant presence. The entire campus is covered under CCTV cameras. The footage of the recording is often seen and necessary actions are taken, if any suspicious activity is observed by the Principal. The college staff has assigned campus supervision to maintain discipline in the campus. The college has adopted mentor scheme to solve the individual

problems both academic and personal. The College organizes special lectures from eminent personalities to create legal awareness, Health and Hygiene among the students. College has a separate ladies room for girl students.

Counselling: Women Cell of the college organizes all important activities associated with the counselling of the students. Staff members motivate the students to improve their overall personality by participating in various activities organized by the college. The college has mentor mentee scheme, which recommends majority of the mentors to select a mentee especially from the disadvantaged and vulnerable category of the girl students. In the scheme the mentor follows the development of the mentee by providing personal counselling at the different stages. The personal problems of the girl students discussed with the committee members are kept confidential. Students are encouraged to join NSS and participate in co-curricular and extracurricular activities.

Common Room: The institution has provided separate common room for girls. The institute of education trust runs working women hostel in which college provides accommodation for students and staffs.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Basudev Somani College is committed towards effective management of waste generated. Awareness is given to students and staff in order to reduce waste generation in the campus. For creating awareness and maintenance of green campus, Posters and Placards are prominently displayed throughout the campus.

Waste management strategies adopted in the campus are as follows:

Solid waste management:

The college has a sprawling green campus and gives top priority to keep the campus clean and eco friendly. The faculties and students are regularly advised to reduce waste at lower extent. Sincere students put waste in bins kept at different places on the college campus. The solid waste is regularly collected by the MCC. Campus is plastic free. Waste is collected once in a day. Also a dust bin is kept in every room to collect the dust and waste every day. Garden wastes, kitchen wastes from the college canteen and other wet waste are collected from different areas of the campus. Dry waste mainly leaf litter is allowed to decompose systematically over a period. The wet waste from garden, kitchen of canteen and from other areas are collected and after that vermin-composting is ready in due course it is harvested and used for the plants on the campus. Unserviceable batteries are replaced by new one on exchange basis. Paper, reusable plastic, metals and other scrap materials that can be recycled are sold to scrap vendors.

Liquid waste management:

Wastewater generated in the campus is discharge to the city underground drainage network. The audit committee studied the Water conservation and prevention of water wastage in the campus. No leakages in the wastewater collection pipelines. Cleaning the toilets, classrooms, corridors, office and girl's hostel has been done in a regular basis.

E-Waste management:

E-waste like computers, floppy disks, printer cartridges, wires, pen drives, bulbs and others are handed over to scrap vendors. Equipments procured through UGC sponsorship are stored and disposed as per respective guidelines.

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Divyangjan friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution creates an environment of tolerance, harmony, peace and universal brotherhood among students belonging to diverse cultures and diversities. The institution is highly committed to create an inclusive environment despite such diversities that are present in the campus. The aim of the institution emphasizes on creation of inter-cultural, inter-religion harmony and tolerance developing concern for humanity among

various stakeholders. It intends to treat everyone with dignity and equality, promote inclusiveness.

The institution adopted initiatives through various programs in order to create a sense of belongingness regardless of cultural, regional, linguistic, communal and socio-economic diversities.

Cultural harmony

The college has multi-cultural environment, with students belonging to diverse cultural elements such as customs, traditions, festival, dance, food, ethical style etc. In order to create inclusive cultural environment the college organizes inter-cultural programs like Somani Sambhrama, cultural week, ethnic day, and besides student's participates in inter- Collegiate competitions, Yuva Dasara etc.

Regional harmony

Students have their origin from various geographical regions of the country and students belonging to various foreign countries. In order to create regional harmony, the college celebrates national festivals, awareness rallies and government campaigns are organized in the college campus.

Linguistic harmony

The college comprises of students and staff belonging to various linguistic backgrounds. In order to create linguistic harmony, the college organizes programmes based on languages conducting competitions on the themes highlighting languages. The students and staff are encouraged to contribute to the college magazine in the linguistic language.

Communal harmony

There are students and staff belonging to various communal backgrounds coming from various countries of Asia and Africa. The college organises programmes to promote communal harmony.

Socio-economic harmony

Students of the college belong to various socio economic strata of the society. The college provides equal opportunities for all, irrespective of their socio-economic status. Most of the students taking admissions in our college belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. The college adopts to promote education of students belonging to economically weaker section by providing fees concession.

The College is playing an effective role to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural, regional, linguistic communal socio-economic and other diversities and these activities have a very positive impact on the society's cultural and communal thoughts. Thus through extension programmes college promotes inclusiveness and socio-economic harmony. Thus college has created very positive image for all the communities.

File Description	Document
Link for any other relevant information	View Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The institution is a role model of best governance and democracy. Not only students and staffs but every citizen of the town respects the institution for its contribution to social development. Institution is committed towards imparting the value system to the various stakeholders as proposed in the constitution of India. The constitution provides guidance to the citizens in terms of obligations such as, values, rights, duties and responsibilities. Constitutional obligations are essential for all citizens, especially for younger generation (i.e., students) of our country in order to create sense of responsibility and harmony in the country.

In order to sensitize and inculcate the constitutional duties and rights among students, staff and other stakeholders, the institution has adopted various strategies namely,

- Reading and explaining the various Constitutional Obligations during student assembly on a weekly basis in order to inculcate the values for being responsible citizens of the country.
- Display of Preamble, Fundamental Rights and Duties in the institution website in order to create awareness among the various stakeholders as well as the general public.
- Celebration of commemorative days of national importance like Republic Day, Independence Day, Constitution Day, etc., in order to impart the objectives of such celebrations.
- Organising socially significant programmes such as flood relief activities, covid-19 support activities, medical camp, blood donation camps etc., in order to promote humanity among the students and staffs.
- Awareness programmes like voters rally, election jathas etc in order to educate the various stakeholders including local community and motivating the youngsters to enrol themselves as voters and cast their rights.
- Organising legal awareness programmes like law Awareness programme in association with legal authority of Mysore, Traffic Awareness with Mysore city police, Rally for river with lions club, cyber security etc in order to create value-based on consciousness and commitment to the law among various stakeholders.
- To emphasize the Constitutional Values, Rights and Duties and Responsibilities of the citizen towards environment, the institution has organised various programs such as tree planting, green campus, awareness rally on Parisara snehi, water conservation, Swaach Bharath Abhiyan etc.
- Our institution has arranged number of programmes covering freedom of expression through which the students can get courage to express them. Many of our staffs deliver lectures on the constitutional obligations towards human ethics and values, national unity and social harmony in the college, town and in nearby villages through NSS.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution commemorates the commemorative days to understand its importance, portray unity and national feeling among the students and staff. Events of national and international importance are observed to remember Nationalists, the Legends and play tribute for their contribution in nation building, thus reinforcing humanity.

The institution strongly believes that unless the present generation of youth are not sensitised about the significance of the festivals of our secular country and the sacrifices which great men and women of this country have made for uplifting their countrymen. The students are trained to understand their responsibility towards nation, to build a nation of youth who are noble in their attitude and morally responsible.

The College celebrates national and international commemorative days, events and festivals. Birth Anniversaries of all national heroes are celebrated every year. The college celebrates festivals to promote

nationalism, patriotism, intercultural diversity and propagate cultural unity. The college creates and strengthens the sense of belongingness, as the stakeholders unite together as members of basudev Somani college community.

The objective of celebrating the commemorative days, events and festivals are as follows:

- To impart value values and glorify the lives of the great personalities.
- To remember the sacrifice and martyrdom of our leaders.
- To nurture the idea of nationalism, patriotism and 'nation first' feeling.
- To create sense of belongingness.
- To promote secularism among a diverse cultural groups.
- To provide an experience of various cultures through celebrating festivals.
- To create awareness about environment and climate change.

In an attempt to achieve the objective of commemorations, the institution organises various programmes, to mark the occasion which create awareness, knowledge regarding commemorative days and adopt qualities and values of the great leaders. The college highlights the significance of the day and portrays its relevance in the present day.

The outcomes of the national festival celebrated are, development of a social responsibility among the staff and students; increasing spirit of nationalism, imbibing cultural co-existence, secularism, display of unity, integrity, integration and discipline.

The institute observes the following days regularly:

12th January – National Youth Day

23rd January – Netaji Subhash Chandrabose Jayanthi

25th January – National Voters Day

26th January – Republic Day

30th January – Martyr's Day/Sarvodaya Day

8th March – International Women's day

14th April – Ambedkar Jayanti

1st May – International Labour Day

5th June – World Environment Day

21st June – International Day of Yoga

12th August – National Librarian's Day

15th August – Independence Day

20th August - Sadbhavana Day

29th August – Natinal Sports Day

5th September – Teachers Day

24th September – NSS Day

2nd October – Birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri

31st October – Rastriya Ekta Diwas

1st November – Kannada Rajyotsava

11th November – National Education Day

26th November – Constitution Day

1st December – International AIDS Day

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice 1

1. Title of the Practice

“Green initiative awareness programmes”

2. Objectives of the Practice

Environment consciousness is the most treasured and cherished word in the mission of the institution. **“Green Somani”** is the major objective of the institution. Our institute mainly aims at maintaining the

pristine purity and beauty to provide a congenial atmosphere for the academic and supportive learning pursuits. Green audit of the campus is carried out by the staff periodically by nurturing the plants and locating the places of planting new trees. Nurturing plants is one of the non-academic pursuits that develop eco-concern among the students.

‘Nurturing our environment is one of the key characteristics of good citizens of our country’. The Objectives of **“Green initiative awareness programmes”** are to create health consciousness and promotes environmental awareness, values and ethics in the institution. As environmental sustainability is becoming an increasingly important issue for the nation, the role of higher educational institutions in relation to environmental sustainability is more prevalent. Eco-campus focuses on the reduction of contribution to emissions, procure a cost effective and secure supply of energy, encourage and enhance energy use and conservation, reduce wastes and to the overall sustainable development. Also, it provides staff and students better understanding of green impact of their campus on the environment.

3. The context

Basudev Somani College is located in the heart of the city of Mysore and located on an area of 1.65 acres. The institute has provided adequate infrastructure for curricular and co-curricular activities. Realizing the importance of the greenery, the institution accorded focus on green campus. The NSS unit proactively engaged in developing green campus by nurturing medicinal plants, varieties of fruits and flowers and many trees related to teak. A full time gardener is put in place to take care of those activities. The produces is apportioned among students, teachers and non teaching staff besides birds. The green campus provided beautiful serene which motivate the students to take part in curricular and co-curricular activities.

4. The Practice

Environmental awareness is very important because people need to be aware of what they are doing to the environment around them and around the world. They need to know what affect their actions have on this planet and how to make it better. Students are the most powerful stratum of the society and our institute educates them about the importance of environment and nature sustainability. Students understand the need for protecting environment and they are prepared to fight against the contamination of atmosphere. Our students show the conscious or energy conservancy. Our institute educates the students regarding environmental issues and inspires them to plant a sapling in college as well as in their vicinity.

Planting of saplings by the chief-guests of various functions evinces the eco-consciousness inherit in the college practices. The NSS students are motivated for planting, watering, weeding and maintaining the plants, greens, herbs and trees. This act would make the campus green and also motivate the students to keep the city clean. The NSS volunteers along with the Alumni association of the college shall plant trees and nurture plants. Every year during the month of August the college promulgates the campaign ‘Green Somani’. We add more trees, Our medicinal plants and other plants to enhance the green atmosphere of the campus.

As a part of the green campus, the students have been engaged to make the atmosphere plastic free. NSS unit displayed wherever required creating awareness about the negative impact of using plastic in day to day life. Many students have determined to discourage the use of plastic not only in the campus but also outside. The college has also used solar lamps and LED bulbs in the campus. As a result the dependency of conventional electricity is reduced, which is reflected in monthly electricity bill issued by electricity supply company, Mysore. We have initiated ‘No smoking zone’ in and around the campus. Electric goods are

never disposed inside the campus.

5. Evidence of Success

Green audit is designed to identify environmental problems and there may be widely differing reasons for undertaking them. Green audit of the campus is carried out by the staff periodically by nurturing the plants and locating the places of planting new trees. Axis Bank, Mysore visited the college campus, observed its beauty and applauded the initiatives of the NSS unit by passing an appreciation on record. Also academic luminaries, Guests, Parents and Students from other colleges / institutions including the general public paid visit on various occasions enjoyed and appreciated.

6. Problem Encountered and Resource required

The Problems encountered during implementation of “Green initiative awareness programmes” are as follows:

- Eco-friendly and advance scientific techniques are not established for water, waste and energy management systems due to lack of knowledge and expert personnel.
- Due to huge funding, Implementation of solar energy harvesting system is not initiated yet.

Resources required for implementation of “Green initiative awareness programmes” are as follows:

- One full time personnel is appointed to look after the green campus
- NSS initiatives and students participation is required.

Best Practice 2

1. Title of the Practice

“Student Enhancement Programmes”

2. Objectives of the Practice

The objectives of “**Student Enhancement Programmes**” are to provide academic support, guidance, proper counseling and motivation to the students in order to help the cope with the challenges of higher education. The “Student Enhancement Programmes” consists of Reading Club Activities, Educational Tours and Industrial Visits, Mentoring System, Bridge Courses and Remedial Classes. This practice helps the students with enriched knowledge and skills towards their career. The “Student Enhancement Programmes” have evolved and strengthened to adapt for the growing needs of higher education. The institution is committed to provide the consistent and comprehensive supportive system to the students to excel in both academic and non-academic programmes.

3. The context

Students are from diverse backgrounds and varied objectives when placed on the common and structured academic platform tend to face challenges to cope with advanced subjects. Students may not have definitive career goals that could hinder their progression in life and Career Development programmes.

Furthermore, the slow learners would require special attention to help them match their peers. To bridge the intellectual gap between the existing level of knowledge and required level of knowledge is an essential requirement to pursue higher education. The fast learners are given opportunities to explore advance knowledge through reading club.

Hence, “Student Enhancement Programmes” are envisaged at enhancing the academic ability of students through Reading Club Activities, Educational Tours and Industrial Visits, Mentoring System, Bridge Courses and Remedial Classes.

4. The Practice

The Practice of Reading Club Activities, Educational Tours and Industrial Visits, Mentoring System, Bridge Courses and Remedial Classes Are explained as follows:

- **Reading club** is a wonderful way to bolster and revive the knowledge among the students. No doubt, reading club is another type of English club. The lecturers introduce a newly self-read book, may be a novel, short stories, drama or an autobiography or any book related to their subject, with a brief summaries and critical analysis of the text. We motivate the students to consult the dictionary to learn new words and phrases time to time. It improves their vocabulary, enhance and encourage the students to involve in more learning and eventually supporting them with good communication skills and better knowledge. The reading club shows the opportunities to the students to improve their interpersonal skills, while also increasing their self confidence. Each teacher shall discuss the latest book that he/she as read with the students. This would enhance the general awareness of the students on various issues and motivate the students to cultivate the habit of reading.
- “Exposure is the best master”. Study tour have been always an integral part of our college. **Study tour and industrial visit** are the direct learning experience to the Students. The study tours and industrial visit provide students with a course credit opportunity to identify and address issues about which they feel particularly passionate. Education trip that form a part of college curriculum are very valuable as they provide the students opportunities of learning through travel, especially to the historical and heritage center. Where they find relief from the drudgery that academic study sometimes become. Our college aims at the overall and complete development of the students. The industrial visits for the commerce and management students prove very beneficial. It develops aspects of the brain that tend to build a reputed and respected career.
- The aim of the student **mentoring system** is to provide support for the academic performance and overall development of the students. Every student has a mentor, to look after the matters of academic and non academic difficulties. The mentor maintains a record of the mentoring sessions with the mentee. The mentoring record includes the academic progress, extra-curricular activities and student achievements. The mentor offers support and guidance on academic development, career progression and personal counseling which enables, the holistic development of students. Thus, through mentoring system a mentor establishes a better understanding of the mentee and propels them towards pursuing their aspirations. The mentor identifies students who are in need for personal counseling and guides them. The mentees can meet their mentors and seek advice at any

time during the regular working hours or over a phone.

- The **Bridge course** is a supplementary knowledge that imparts students the basic knowledge in them about the advanced objects that will be thought any upcoming future bridge course is conducted during first week of every semester few classes are dedicated either to brush up the students memory or to bridge the gap between existing learning of knowledge and required level of knowledge identify topics that are vital for understanding the subject are discussed status is the student hailing from vernacular medium of instruction to cope with the English medium of instruction.
- The **remedial classes** are conducted to improve the academic performance of slow learners and to those students representing the college in sports and other co-curricular activities. In remedial class the focus is on strengthening the understanding of the fundamental concepts, writing skills and techniques to enhance their academic performance of the slow learners. Special classes are conducted for students having a problem in medium of instruction and to cope up with the English medium of instruction. The remedial classes help the slow learners to match the academic performance with their classmates and for students representing in various co-curricular activities to make up for the time of absence. The attendances for remedial classes are mandatory. The mark secured by the students in internal assessment test is used as a marker to identify slow learners. Visible indicators of the effective implementation of remedial classes are recorded with in an incremental performance output of students during subsequent evaluation. The remedial classes form an integral part of student support system of the institution.

5. Evidence of Success

“Student Enhancement Programmes” has resulted in improved academic performances of the students as evident by securing good marks in University examinations. Further, student’s participation has been enhanced in curricular and co-curricular activities that include cultural programme, sports and academic competitions, seminars, conferences and so on. Transformed students have displayed ethical behavior, discipline, punctuality and satisfaction.

- Reading club have enhanced the general awareness of the students on various issues and motivate the students to cultivate the habit of reading.
- The study tours and industrial visit provide students with a course credit opportunity to identify and address issues about which they feel particularly passionate.
- Bridge courses have provided clear understanding of basic concepts of the subject under consideration. The courses have bridge the gap between existing level of knowledge and required level. Besides improving the comprehensibility, the bridge course has assisted students in required skills. As a result, students have developed interest in the subject.
- Remedial classes have resulted in boosting confidence among slow learners and have resulted in incremental performance in subsequent tests and examinations.

6. Problem Encountered and Resource required

The Problems encountered during implementation of “Student Enhancement Programmes” are as follows:

- Students have been resilient for mentoring due to their low confidence and fear of expressing their inabilities to others.
- Some students find it inconvenient to stay after the class hours, as they come from hostels and rural areas. The students coming from rural areas have limited public transportation services.

- Students participating in sports activities find it difficult to attend extra classes as they have scheduled practices sessions.
- Due to covid-19, conducting Educational Tours and Industrial Visit was not possible.

Resources required for implementation of “Student Enhancement Programmes” are as follows:

- Teachers who are able to stay beyond official college hours and play a significant role in successful implementation of the programme.
- Appropriate formats for documentation are required.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

THEME

“To Provide quality education for all”

RATIONALE

The vision of the college reads "Context Connected Characteristic Education for All". The Governing Council is highly committed to empower various sections of the society by imparting education. The management realized the problems confronting by economically and socially weaker section, women folk, differently able, transgender and other inclusive group of the society. In an endeavour to step up the quality education, the management has evolved various initiatives from time to time.

PRACTICE

In order to achieve its motto and vision, the college focuses on the following aspects:

Somani Santrupti: One of the major initiatives of the college to provide quality education to all concentrating the poorer and socially deprived community of the society is “**Somani Santrupti**”. The government sponsored mid-day meal at the level of primary education is the motive behind launching the said programme. The economically and socially backward students including differently able and rural based use to find difficult to take part in teaching learning process in post lunch sessions. The attendance in classes after lunch use to be dwindled drastically, mainly due to mid-day meal problem. Realizing the

problem of the hungry of the vulnerable section, the management of the college has launched the programme in 2015. Under this programme, economically and socially weaker section, girl students and differently able students avail a mid-day meal facility at subsidized price. The mid-day meal is dynamic but not static. The menu for the mid-day meal varies every day giving importance on the nutrition value. The students pay Rs.10/- for the meal as against its cost price of Rs.20/- and the difference is supported by the management. The purpose of the scheme is to encourage the students to ensure good attendance and also better teaching and learning even post lunch session.

This scheme has benefited the students from villages, poor and backward students, differently able, girl students and others. As expected majority of the students belonging to economically weaker section, socially oppressed class, girl students, differently able etc. availed of the facility of the mid day meal and took part in group lunch programme happily and relish in group. This system built oneness, equality, harmony, friendliness, fraternity etc among the students, therefore absolutely no conflict noticed in the campus. In sequel to this programme, the attendance in the class rooms especially after post lunch has increased over whelming. Further the programme highly motivated students to take part in the continuous assessment without any obstacle. It also enables them to face preparatory examination and term-end examination hassle free. Thus the scheme directly motivated most of the students to take part in the teaching learning process therefore good environment is created in the college.

Many stake holders have considered this programme as a novel and benevolent with magnanimity. The media both print and electronic have highlighted the programme at the state and national level. Many parents came to the college and expressed their gratitude for the magnanimity of the management. At a time when the government determined that no one should face any problem due to hunger, this programme assumed a great significance. The affiliation committee from the University of Mysore during their visit to the college have appreciated the efforts on this issue. In fact they have placed on record a deep sense of gratitude to the management for their pro-active approach. Many colleges in the neighbouring districts have spoken to the college about the modality. Many have expressed their desire to fall in line. Management has understood its responsibility to the public; therefore it has experimented, although it caused a little strain on the exchequer. The students who availed benefits of “Somani Santrupti” have given good feed back as well. The management therefore, is eager to extend the benefit to all students.

Academic Support: Special classes are conducted for students from villages, poor and backward students, differently able, girl students and others having a problem in medium of instruction and to cope up with the English medium of instruction. Lectures and study materials are given in kannada medium for their convenience. Textbooks of all courses in kannada medium are available in the college library. More number of books are issued by the library to the students to support them. Extra offline classes and study materials were conducted and circulated to students from rural background who couldn't afford online classes through PCs and Android phones.

Financial Assistance: The institution ensures that students are not deprived of quality education due to their financial constraints. Hence, it provides financial support to the students from villages, poor and backward students, differently able, girl students and others through fees concession, contribution by management and staff. Free uniforms are issued by the management of the institution to poorer students. Also, Top scorers in university examination and Sports achievers at various levels are felicitated with Cash Award by the institution on token of appreciation.

Sports and NSS activities: The institution reinforces the need of physical strengthening of students through sports, yoga and meditation and NSS. The students from villages, poor and backward students,

differently able, girl students and others are provided with the best facility and training to excel in the area of sports and NSS. Also, the institute emphasis on health, hygiene, nutritionally balanced diet, stress management and psycho-social strengthening. The remedial classes are conducted to improve the academic performance of students representing the college in sports and other co-curricular activities. In remedial class the focus is on strengthening the understanding of the fundamental concepts, writing skills and techniques to enhance their academic performance. The remedial classes help the slow learners to match the academic performance with their classmates and for students representing in various co-curricular activities to make up for the time of absence.

OUTCOMES

The outcomes of the above initiatives to provide education to the poorer and socially deprived community of the society can be visualized in progression of the performance and overall personality development of the student.

File Description	Document
Link for any other relevant information	View Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

A brief summary of all the criteria(s) of the Self Study Report along with SWOC analysis and all the other necessary details for NAAC Accreditation of Basudev Somani College is attached.

Concluding Remarks :

Basudev Somani College offers various degree and master degree programmes namely BA, B.Com, BBA and M.Com. The college has continued to provide the best of the facilities and support systems to the desired levels of modern education. Since our college falls under the affiliation to University of Mysore, flexibility is inevitable in terms of curriculum but however a lot of changes have been made with regards to the value added programs Tally ERP9 which has truly contributed to the placement percentage. The teaching learning processes are integrated with innovative practices and student centric which ensure excellent learning outcomes and provide best opportunities to students. The college has provided adequate infrastructure facilitating learning including class rooms equipped with ICT, libraries and e- learning facilities. The student support systems include various fellowship schemes from the government and at the institutional level, mentoring system, career guidance and placement services. The dedication and commitment of the staff along with the enthusiasm of the students over the years have contributed largely to bring our college to its present position. The main focus of college activities remains the empowerment of students' knowledge. This is the guiding principle that drives its academic and extra-curricular activities.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 5 Answer after DVV Verification: 5</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>6</td> <td>6</td> <td>6</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the supporting documents</p>	2020-21	2019-20	2018-19	2017-18	2016-17	0	6	6	6	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	1	1	1	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	6	6	6	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	1	1	1	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>27</td> <td>35</td> <td>31</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	0	27	35	31	0										
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	27	35	31	0																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	27	35	31	0

1.3.3 **Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

1.3.3.1. **Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 16

Answer after DVV Verification: 14

1.4.1 ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders***

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 **Feedback process of the Institution may be classified as follows:**

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

Answer before DVV Verification : C. Feedback collected and analysed

Answer After DVV Verification: C. Feedback collected and analysed

2.1.1 **Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
197	239	192	231	162

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
197	239	192	231	162

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
480	480	480	480	480

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
480	480	480	480	480

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
197	239	192	231	162

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
172	209	158	207	137

Remark : As per the documents

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 22

Answer after DVV Verification: 22

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
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4	4	2	1	2
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	4	3	4

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 22

Answer after DVV Verification: 225

Remark : As per the documents provided

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
83	117	110	155	121

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
83	117	110	155	121

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
141	172	153	220	166

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
141	172	153	220	166

3.1.3 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	4

Remark : Number of departments offering academic programmes year wise as per HEI. 2016-17 reduced 1 number for enabling software to accept the edit option.

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	4	7	11	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
10	4	7	11	3

3.4.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	3	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	3	0	0

3.4.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.4.3.1. **Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	6	14	11	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	6	14	11	8

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in**

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
403	255	807	869	318

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
376	255	408	212	318

Remark : As per the documents Students participating in extension activities cannot be more than the number of students in the college.

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	4

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	1	1	0

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 10

Answer after DVV Verification: 10

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.66	0.83	0.30	0.60	7.09

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.66	0.83	0.30	0.60	7.09

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.14	1.90	2.49	0.88	4.20

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.14	1.90	2.49	0.88	4.20

4.2.4	<p>Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year</p> <p>4.2.4.1. Number of teachers and students using library per day over last one year Answer before DVV Verification : 66 Answer after DVV Verification: 69</p>																				
4.3.3	<p>Bandwidth of internet connection in the Institution</p> <p>Answer before DVV Verification : A. 750 MBPS Answer After DVV Verification: A. 750 MBPS</p>																				
4.4.1	<p>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)</p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 909 1046 1043"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>73.14</td> <td>35.46</td> <td>52.17</td> <td>47.44</td> <td>43.31</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1122 1046 1256"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>73.14</td> <td>35.46</td> <td>52.17</td> <td>47.44</td> <td>43.31</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	73.14	35.46	52.17	47.44	43.31	2020-21	2019-20	2018-19	2017-18	2016-17	73.14	35.46	52.17	47.44	43.31
2020-21	2019-20	2018-19	2017-18	2016-17																	
73.14	35.46	52.17	47.44	43.31																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
73.14	35.46	52.17	47.44	43.31																	
5.1.1	<p>Average percentage of students benefited by scholarships and freeships provided by the Government during last five years</p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1615 1046 1749"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>95</td> <td>0</td> <td>249</td> <td>313</td> <td>235</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1827 1046 1962"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>95</td> <td>0</td> <td>249</td> <td>284</td> <td>233</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	95	0	249	313	235	2020-21	2019-20	2018-19	2017-18	2016-17	95	0	249	284	233
2020-21	2019-20	2018-19	2017-18	2016-17																	
95	0	249	313	235																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
95	0	249	284	233																	
5.1.2	<p>Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years</p>																				

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	22	30	26	14

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
16	22	30	26	14

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: D. 1 of the above

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	11	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
22	11	0	0	0

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.2.1	<p>Average percentage of placement of outgoing students during the last five years</p> <p>5.2.1.1. Number of outgoing students placed year - wise during the last five years. Answer before DVV Verification:</p> <table border="1" data-bbox="306 468 1046 602"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>11</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 680 1046 815"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>11</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	22	11	0	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	22	11	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	11	0	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	11	0	0	0																	
5.2.2	<p>Average percentage of students progressing to higher education during the last five years</p> <p>5.2.2.1. Number of outgoing student progression to higher education during last five years Answer before DVV Verification : 117 Answer after DVV Verification: 117</p>																				
5.3.1	<p>Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.</p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years. Answer before DVV Verification:</p> <table border="1" data-bbox="306 1413 1046 1547"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>0</td> <td>4</td> <td>56</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1626 1046 1760"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>4</td> <td>21</td> <td>0</td> </tr> </tbody> </table> <p>Remark : updated by considering only awards/medals won by students in sports/cultural activities at inter-university/ state/national / international level.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	5	0	4	56	0	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	4	21	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	0	4	56	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	4	21	0																	
5.3.3	<p>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the</p>																				

Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	71	113	60

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	15	6	9

Remark : As per the documents provided events cannot be split in to activities. Activities conducted under an event should be considered as one.

6.3.2 **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	0	0	0	0

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

2	0	0	0	1
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6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	2	2	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.29	0.41	0.1	0.42	0.16

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: C. 2 of the above

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

	<p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Divyangjan friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>169</td> <td>174</td> <td>158</td> <td>156</td> <td>164</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>169</td> <td>174</td> <td>158</td> <td>156</td> <td>164</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	169	174	158	156	164	2020-21	2019-20	2018-19	2017-18	2016-17	169	174	158	156	164
2020-21	2019-20	2018-19	2017-18	2016-17																	
169	174	158	156	164																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
169	174	158	156	164																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>5</td> <td>5</td> <td>5</td> <td>5</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	5	5	5	5	5	2020-21	2019-20	2018-19	2017-18	2016-17	5	5	5	5	5
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	5	5	5	5																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
5	5	5	5	5																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>520</td> <td>527</td> <td>496</td> <td>555</td> <td>504</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>520</td> <td>527</td> <td>496</td> <td>555</td> <td>504</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	520	527	496	555	504	2020-21	2019-20	2018-19	2017-18	2016-17	520	527	496	555	504
2020-21	2019-20	2018-19	2017-18	2016-17																	
520	527	496	555	504																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
520	527	496	555	504																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>240</td> <td>240</td> <td>240</td> <td>240</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>240</td> <td>240</td> <td>240</td> <td>240</td> <td>240</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	240	240	240	240	240	2020-21	2019-20	2018-19	2017-18	2016-17	240	240	240	240	240
2020-21	2019-20	2018-19	2017-18	2016-17																	
240	240	240	240	240																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
240	240	240	240	240																	

2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 271 986 383"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>141</td> <td>172</td> <td>153</td> <td>220</td> <td>166</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 463 986 575"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>141</td> <td>172</td> <td>153</td> <td>220</td> <td>166</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	141	172	153	220	166	2020-21	2019-20	2018-19	2017-18	2016-17	141	172	153	220	166
2020-21	2019-20	2018-19	2017-18	2016-17																	
141	172	153	220	166																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
141	172	153	220	166																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 734 986 846"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>21</td> <td>25</td> <td>22</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 927 986 1039"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>22</td> <td>21</td> <td>24</td> <td>22</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	22	22	21	25	22	2020-21	2019-20	2018-19	2017-18	2016-17	22	22	21	24	22
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	22	21	25	22																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	22	21	24	22																	
3.2	<p>Number of sanctioned posts year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1198 986 1310"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>22</td> <td>26</td> <td>23</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1391 986 1503"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>23</td> <td>22</td> <td>25</td> <td>22</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	23	23	22	26	23	2020-21	2019-20	2018-19	2017-18	2016-17	23	23	22	25	22
2020-21	2019-20	2018-19	2017-18	2016-17																	
23	23	22	26	23																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
23	23	22	25	22																	
4.1	<p>Total number of classrooms and seminar halls</p> <p>Answer before DVV Verification : 14</p> <p>Answer after DVV Verification : 14</p>																				
4.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 1821 986 1933"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>73.13</td> <td>106.25</td> <td>166.73</td> <td>129.44</td> <td>113.73</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 2013 986 2080"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	73.13	106.25	166.73	129.44	113.73	2020-21	2019-20	2018-19	2017-18	2016-17					
2020-21	2019-20	2018-19	2017-18	2016-17																	
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2020-21	2019-20	2018-19	2017-18	2016-17																	

	73.13	106.25	166.73	129.44	113.73
4.3	Number of Computers Answer before DVV Verification : 62 Answer after DVV Verification : 69				

NAAC