



# YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
<b>1.Name of the Institution</b>	<b>BASUDEV SOMANI COLLEGE</b>
• Name of the Head of the institution	<b>Dr. S.S Raje Urs</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>08212541933</b>
• Mobile no	<b>9945697474</b>
• Registered e-mail	<b>basudev_somani@rediffmail.com</b>
• Alternate e-mail	<b>somaniiqac@gmail.com</b>
• Address	<b>vishwamanava double road, kuvempunagar</b>
• City/Town	<b>MYSURU</b>
• State/UT	<b>KARNATAKA</b>
• Pin Code	<b>570023</b>
<b>2.Institutional status</b>	

• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>
• Name of the Affiliating University	<b>University of Mysore</b>
• Name of the IQAC Coordinator	<b>Dr. Mahadevaswamy .M</b>
• Phone No.	<b>08212541933</b>
• Alternate phone No.	<b>08212543055</b>
• Mobile	<b>9945128736</b>
• IQAC e-mail address	<b>somaniiqac@gmail.com</b>
• Alternate Email address	<b>basudev_somani@rediffmail.com</b>
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<b><a href="http://www.basudevsomanicollege.in/pdf/2019-20-aqar_report.pdf">http://www.basudevsomanicollege.in/pdf/2019-20-aqar_report.pdf</a></b>
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<b><a href="http://www.basudevsomanicollege.in/pdf/Academic%20calender%2021.pdf">http://www.basudevsomanicollege.in/pdf/Academic%20calender%2021.pdf</a></b>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
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Cycle 1	B+	75.15	2006	21/05/2006	20/05/2011
Cycle 2	B	2.73	2015	01/05/2015	30/04/2020

6.Date of Establishment of IQAC	26/06/2006
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/C UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Arr
NIL	NIL	NIL	2021	0

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
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9.No. of IQAC meetings held during the year	5
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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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<ul style="list-style-type: none"> <li>If yes,</li> </ul>	
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mention the amount	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Department of Commerce & Management and IQAC organised a National Level webinar on "Combating Misinformation and Fake News Content" on 19/12/2020. Resource Person : Dr. Sapna M.S, Associate Professor, Fact Shala Trainer, Department of Journalism & Communication, University of Mysore, Mysuru. Date: 19/12/2020	
Department of Physical Education & Sports at all level. In association with IQAC organised a webinar on "Impact of COVID-19 on Human Resources" on 29/08/2020. Resource Person: Sri.C.K.Muralidharan, Freelance Sports Journalist.	
Department of Economics, In association with IQAC, National Service Scheme (NSS) and Youth Red Cross. organised National level webinar on "Impact of COVID-19 on Human Beings" on 11/09/2020 Resource Person: Dr.M.P Raghavendra, Assistant professor, PG department of Microbiology, Maharani's Science College for women, Mysore.	
Department of History in association with IQAC organised National level webinar on "Utilitarianism, Women's Education in the Colonial Mysore and beyond" on 26/09/2020. Resource Person: Dr.Ashwathanarayana, Professor and Chairperson, Department of History, Jnanabharathi, Bangalore university, Bangalore.	
Department of Post Graduation studies in Commerce with IQAC organised a special lecture programme on "Union Budget 2021-22" for M.Com Students on 18/02/2021. Resource person : Dr M G Basavaraju, Professor, Department of Economics, Sir Vishwashwarayya PG Studies Center Mandya.	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
National webinar - Department of History	Conducted
National webinar - Department of Physical Education	Conducted
National webinar - Department of Economics	Conducted
National webinar - Department of Post Graduate Studies in Commerce	Conducted
2019-20 Magazine Release program	Conducted
National webinar - Department of Commerce & Management	Conducted
One Day Institutional level workshop - SSR Preparation	Conducted
Special Lecture program - Union Budget-2021- 22	Conducted
Free Eye Camp for all students	Conducted
Covid-19 Free Vaccination Drive for students and staff	Conducted
Green Audit Inspection	Conducted
<b>13. Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)

Governing Council

18/08/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-21	21/12/2021

**Extended Profile****1. Programme**1.1 Number of courses offered by the institution across all programs during the year **5**

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**2.1 Number of students during the year **520**

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year **504**

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 Number of outgoing/ final year students during the year **95**

File Description	Documents
Data Template	<a href="#">View File</a>

**3. Academic**3.1 Number of full time teachers during the year **21**

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 Number of sanctioned posts during the year **21**

File Description	Documents
Data Template	<a href="#">View File</a>

**4. Institution**4.1 Total number of Classrooms and Seminar halls **13**4.2 Total expenditure excluding salary during the year (INR in lakhs) **7313819.67**4.3 Total number of computers on campus for academic purposes **56****Part B****CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The institution ensures effective curriculum delivery through well planned**

and documented process which has relevance to the regional/ national/ global developmental needs with well-defined and informed learning objectives and outcomes. Understanding the expected competencies of the graduates in fulfilling their roles helps the design and development of curriculum. Major curriculum revision has been carried out every two/ three years for PG/ UG programmes respectively and minor changes were effected every year as per the current requirements. Every department plans different academic activities for every year which have been reflected in the Academic Calendar of the department. Each programme has a well-defined object which is reflected in the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) and Course Outcome (COs) which in turn is reflected in the syllabus. Syllabus were framed reflecting the current market needs by obtaining feedback from the students/ teachers/ alumni/parents/ external experts which enabled the smoother transition of students from the college to the industry. This has helped the student to a great extent in order to take up job as accountant / finance manager, financial advisor, Marketing Manager in various companies, undertake self employment and there by provide employment to many people. Prepare for competitive examination at various levels in private / public/ government organisation. The development of soft skills, language and presentation skills through Language Lab and personality development are part of the curriculum. The curriculum also provides educational experiences through Special lectures, student centric programmes, student seminars, field trips which enhance the learning competencies of students. To compete with the technological demands of the modern era, faculty members have been insisted to follow innovative pedagogy of teaching methods like e-notes, Uploading youtube videos, online classes and LCD projectors apart from chalk and talk method of teaching.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/1.1.1.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/1.1.1.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has an effective Continuous Assessment Programme, through which the performance of the students are evaluated regularly and periodically. Individual teachers have the primary responsibility to evaluate the performance of the students on a day-to-day basis. The evaluation programme includes Unit Tests, Compulsory Assignment Writing, Presentations at Seminars, Group Discussions, Preparatory Examinations at the end of each semester and VIVA VOCE for the Final year students. The Preparatory Examinations are conducted in the same manner as the University Semester Examinations and question papers are set by teachers in the same model as that of the university examinations. After the conduct of the Preparatory Examinations, teachers evaluate the answer papers and allot marks. This in turn is discussed with students of the respective classes handled by each individual teacher. While the Academic Calendar includes the schedule for Preparatory Examinations and VIVA-VOCE, all other elements of the assessment programme are carried out by the individual teachers according to the own schedules. The evaluation results are entered into consolidated results sheets, distributed to each teacher. This forms the basis for the Internal Assessment Marks obtained by the students. Teachers usually take

the signatures of the students on these sheets according to their convenience, during interactive sessions and give adequate suggestions for improvement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
 Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

27

File Description	Documents
Any additional information	<a href="#">View File</a>

Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
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### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In order to integrate the cross cutting issues relevant to Environment and Sustainability, Human Rights, Values and Ethics, the institution has imbibed different types of courses in the curriculum such as Indian Constitution, Non-Profit Organisation, Corporate Governance and Business Ethics and Environmental Studies for all UG & PG programmes. The students have undertaken a number of activities to inculcate these values.

**Environment and Sustainability:** A course on Environmental Studies of credits has been included for all UG programmes. In order to sensitize students about the environment and sustainability issues and activities such as seminars, guest lectures, industry visits and field excursion were organized. Environment Day is being celebrated as Green Somani every year.

**Human Values:** A number of activities comprising Human Values such as organizing blood donation camps, health check-up camps, etc. The institution has also organised guest lectures by experts to inculcate social, moral and ethical values in the students.

**Corporate Governance and Business Ethics:** In order to nurture best ethical practices among the students through different kinds of seminars, workshops, lectures by eminent scholars with a view to imbibe and practice moral values in their profession. Further, workshop on Capacity Building for teaching and non-teaching staff has been organized on periodical basis to enhance the personal as well as professional growth. **Consumer Affairs:** In order to help the students to acquire the knowledge of consumer protection laws and grievances redressal mechanism to solve the disputes.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

#### 1.3.3 - Number of students undertaking project work/field work/ internships



0	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="http://www.basudevsomanicollege.in/iqacnaaqaqar.html">http://www.basudevsomanicollege.in/iqacnaaqaqar.html</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.basudevsomanicollege.in/iqacnaaqaqar.html">http://www.basudevsomanicollege.in/iqacnaaqaqar.html</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

197

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

197

File Description	Documents

Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the beginning of the academic year, an Academic Calendar detailing the schedule of various academic, co-curricular and extra-curricular activities to be held during year is prepared, by the Academic Committee. The schedule would outline dates of important activities during the year, including Tests, Preparatory Examinations and VIVAVOCE. In accordance with this, at the departmental meetings held thereafter, each department draws out the Annual Plan for the year. The departmental plan is discussed with the teachers and they are asked to prepare and submit their Individual plans for curricular development. After collecting the individual plans and lesson plans from each teacher within a prescribed time period, periodical review meetings are held by the HOD with individual teachers to review progress and performance, throughout the academic year. At the end of the semester if the syllabus is not completed according to the lesson plans, the teachers are advised to take special classes to complete the portions. Periodical meetings of the Heads of the departments and departmental meetings are held to review the teacher plans. Half yearly review meetings are held at the end of each odd semester. Individual plan of each teacher is reviewed separately and suggestions are given for improvement. They are asked to resubmit their changed individual plan for the rest of the academic year. At the end of the academic year, review meetings are held again to evaluate performance. In addition, Bridge Courses are organized during the beginning of each semester for students who lack the skill in learning certain subjects like Accountancy, English, Business Mathematics, Business Statistics, Computer Fundamentals, or as per the need. At the end of each semester Remedial Classes are conducted for students who need more help to understand the subjects better. Students for the classes are identified on the basis of their failure in the past examinations, late admission and their background, say, those who are weaker in their studies and those hailing from marginalized or weaker sections whose grasping and communicative skills are below the average. The college has an effective Continuous Assessment Programme, through which the performance of the students are evaluated regularly and periodically. Individual teachers have the primary responsibility to evaluate the performance of the students on a day to day basis. The evaluation programme includes Unit Tests, Compulsory Assignment Writing, Presentations at Seminars, Group Discussions, and Preparatory Examinations at the end of each semester and VIVA VOCE for the Final year students. The Academic Committee and the Continuous Assessment Committee shall prepare the schedule for the evaluation programmes. The Preparatory Examinations are conducted in the same manner as the University Semester Examinations and question papers are set by teachers in the same model as that of the university examinations. After the conduct of the Preparatory Examinations, teachers evaluate the answer papers and allot marks. This in turn is discussed with students of the respective classes handled by each individual teacher. While the Academic Calendar includes the schedule for Preparatory Examinations and VIVA VOCE, all other elements of the assessment programme are carried out by the individual teachers according to the own schedules. The evaluation results are entered into consolidated results sheets, distributed to each teacher. This forms the basis for the Internal Assessment Marks obtained by the students. Teachers usually take the signatures of the students on these sheets according to their convenience, during interactive sessions and give adequate suggestions for improvement.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/2.2.1.pdf">http://www.basudevsomanicollege.in/pdf/iqac/2.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
520	22

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Here at our institution, teachers no longer think how they should teach, but what and how our students want to learn. Modern technological development has resulted in students wanting to listen lesser and lesser and conventional teaching methods fail to reach the hearts. Therefore we believe more in interactive methods of teaching. We promote independent learning by means of Compulsory Assignment Writing. Students have to do a lot of research in order to prepare assignments, which later serve as notes for their examination preparations. Group Discussions during class hours, is another innovative practice that has become part of the student centric learning programme. At the completion of each unit, students are divided into smaller groups of two or three and asked to discuss on points they have noted down during their classes. The teacher approaches each group and clarifies doubts if any. This interactive learning method has been appreciated by many students and parents. Usage of interactive boards in few class rooms, have also enhanced quality in learning. Educational exhibitions are organized periodically. Students prepare display boards, posters and other visual aids containing vital information on specific areas or themes. All departments participate in the exercise. These are displayed during exhibitions, furthering the learning climate for students, teachers and visitors. Collaborative learning results from industry interface through industrial trips and special lectures (organized from time to time) delivered by professionals from various industries as well as professional bodies like ICSI, ICWAI and ICAI. By applying creative and critical thinking approaches to a subject alone will enrich and deepen learning experiences. With this in view, the college publishes "Sambhrama", a theme based annual magazine. Every year, a particular theme is selected and students and teachers are asked to write articles on these themes. We have already published 'Sambhrama' on such themes as 'Higher Education', 'Women's Empowerment', 'Ethics in Advertisement' and so on. It is well motivate students to pursue research in order to create thought provoking articles and help them to hone their critical thinking ability and creative skills. We believe that students' participation in this academic exercise will turn them into lifelong learners and innovator.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/2.3.1.pdf">http://www.basudevsomanicollege.in/pdf/iqac/2.3.1.pdf</a>

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Separate rooms are provided to each department to facilitate departmental meetings and other activities. The college has provided computers with internet facility to each department and to all senior teachers. Separate rooms with computer facility are provided to all senior teachers, to facilitate research. The college has a well-furnished computer lab and a net center. All teachers are allowed to use these facilities during their free time are motivated to do research using internet. The college also has access to N-List Website - National Library and Information Services Infrastructure of Scholarly Content (an initiative of Ministry of Human Resource Development - MHRD - funded by the UGC, under UGCINFONET Digital Library Consortium), an 'E-Library' which enables teachers and students to access thousands of additional publications. Teachers and students have been access to e-journals for their interested research area or topic. Besides the Main Library lends more number of books to teachers and has reference facility that can be utilized by both teachers and students. Few class rooms have been equipped with 'Interactive Boards', making teaching more student-centric. Besides, we have one Overhead Projector as well as five LCD Projectors facilitating classroom presentations. The administration of the college is keen on the use of ICT in all facets of teaching. The teachers are encouraged to use modern technology to reach the hearts of the students. Computers with internet facility are provided and they are asked to do continuous research to equip themselves with accurate and in-depth knowledge of their respective subjects. Few class rooms are equipped with smart boards and all teachers are well-versed in the use of these Interactive Boards. Teachers also prepare their lessons well in advance, with PPTs to be used in these class rooms. Usage of such devices increases the interest of the students and they give ardent attention during class hours. Interest of students is also evoked by the usage of diverse methods to teaching within the class rooms. Two such methods are Group Discussion and Case Study methods. After the completion of every unit, students are divided into smaller groups of two or three and are asked to discuss the subject matter of the entire unit, using the points taken during class hours. Teachers also gather case studies and discuss them at appropriate time, in order to make the class more effective. While Assignment writing is compulsory, many students get opportunities to present their papers in Class Room Seminars organized from time to time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms****2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.**

As per the UGC and affiliated University (University of Mysore), internal assessment is considered as continuous assessment in the college. The components of internal assessment includes assignment writing, unit test, paper presentation in seminar, group discussion, viva-voce etc. conducted unit wise. It is the practice in the college that the students have appeared for the test, submit assignment, presented seminar papers at the end of each unit. The teachers concerned evaluated the assignment, test papers, presentation skill by highlighting strengths and weaknesses. The continuous assessment help the teachers to make out who are slow learners and fast learners. The teachers have given more concentration on the slow learners through the remedial coaching which obviously enhanced the level of confidence of the students. Similarly the teacher gives proper focus on the fast learners by giving the additional input, so that they get themselves updated with the knowledge and skills prescribed under each unit. Teacher's advice the student concerned to visit the library and refer the journals, magazines and books including E-learning resources. The college developed the system in which the teachers highlighted the points in the answers presented by the students in the seminar, viva-voce, tests



and assignments. The remark invariably supported the students to reduce the mistake in their presentation in subsequent stage. The college also adopted a system of reporting to the parents particularly about the progression achieved their toward in the internal assessment. Wherever required the teacher gives proper advises to their parents about the lack luster performance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/2.5.1.pdf">http://www.basudevsomanicollege.in/pdf/iqac/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per the direction of University Grants Commission, New Delhi, in this regards the College has establish a Grievance Redressal Cell, to provide a mechanism for redressal of students' grievances and ensure the transparency in admission, and prevention of unfair practices, etc. The Students grievance cell is led by a senior faculty member and assisted by other faculty members to redress any student's grievances Students submit their issues and grievances to the grievance redressal cell officer who in turn co-ordinates with the relevant authorities to find the solution and resolve the issue. For resolving any issues statutory Cell has been constituted under the chairmanship of Principal. If a complaint is received, an enquiry shall be conducted immediately in order to arrive at the truth and suitably punish the wrong-doer. Objective: 1. To maintain the dignity of the College by ensuring healthy atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc. 2. Encouraging the Students to freely express their grievances or problems of being victimized.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

### B.COM PROGRAM: PROGRAM OUTCOMES

After b.com a student can: 1. Pursue higher education such as M.Com, MBA, CA, CS, CMA, ICWA, Media Studies B.Ed. 2. Augment knowledge and skill in emerging area of computer science such as Tally ERP.9, artificial intelligence, robot, data science etc. having greater demand in job market. 3. Take up job as accountant / finance manager in various companies. 4. Undertake self employment and there by provide employment to many people. 5. Prepare for competitive examination at various level in private / public/government organisation.

BBA PROGRAM: PROGRAM OUTCOMES AFTER BBA A STUDENT CAN: 1. Pursue higher education such as M.Com, MBA, CA, CS, CMA, ICWA, Media Studies LLB 2. Acquire knowledge and skill in emerging area of computer science such as Tally ERP.9, artificial intelligence, robot, data science etc having greater demand in job market. 3. Work as accountant / finance manager in various companies. 4. Establish self employment and there provide employment to many people. 5. Prepare for competitive examination at various level in private / public/ government organisation. BA Programme

Program outcome 1. Acquire the knowledge in the field of Arts, commerce and business administration. 2. Apply the knowledge gained in history economics, political science, geography, commerce and business administration to solve the complex problems of society. 3. Develop strategy techniques and solution for complicated problems with appropriate consideration for safety, security, health, peace, cultural societal and environmental consideration. 4. Create, select and use suitable strategies resources and moderns tools for various complex activities with an understanding of the limitations. 5. Converse, communicate efficiently on various constructive activities and present them effectively. 6. Create effective organisational leadership quality among youths for making decisions. 7. Develop ethical principles and entrust professional ethics and responsibilities among youths. 8. Function effectively as an individual and in team. 9. Exhibit comprehension and understanding of programmes and apply them in a multidisciplinary environment. 10. Be familiar with the changing political, economical and technological environment, training and skill in self regulating and lifelong learning in the competitive world.

#### M.Com Programme Program outcome

After completion of M.com , 1. a studenis able to Pursue research in their chosen areas and contribute to treasury of knowledge. 2 Advice prospective investors to deploy the savings into profitable ventures. 3. Pursue teachers education (B.Ed) fulfil pre-condition to become a lecturer at the level of Pre-University. 4. Appear for teacher's eligibility test conducted by a state or central level so as to qualify to become assistant professor at the level of graduation/post graduation. 5. Appear for competitive exams conducted by UPSC, SSC, IBPS, KPSC, PSUs and Private Sectors. 6. Work as accountants and accounts officer either in public or private sector. 7. Establish a firm based on his capability and employ people, which can reduce problem of unemployment.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.basudevsonaniccollege.in/pdf/Programme_Outcome.pdf">http://www.basudevsonaniccollege.in/pdf/Programme_Outcome.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our college aims at the overall personality development of each student. Our Motto: "To produce high quality, employable and responsible citizens of India" is certainly the final learning outcome expected of each student. Our vision, mission and motto are clearly stated in our prospectus and at our website. These clearly define the learning outcomes creating anticipations to the stakeholders. During the orientation program organized for the first year students and their parents at the beginning of the academic year, learning outcomes are vividly explained and these stakeholders are asked to focus on achieving these learning outcomes as the students come out of the college after three years as graduates. Every teacher is instructed to motivate their students and to focus helping them achieve the expected learning outcomes.

File Description	Documents
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Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.basudevsmoanicollege.in/prgouts.html">http://www.basudevsmoanicollege.in/prgouts.html</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.basudevsmoanicollege.in/pdf/iqac/weblinks/2.7.1.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year



0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To promote and facilitate knowledge creation, innovation and entrepreneurship activities for transfer of knowledge our college has conducted various webinars from different departments. They are:

- Department of Commerce & Management and IQAC organised a National Level webinar on "Combating Misinformation and Fake News Content" on 19/12/2020. Resource Person : Dr. Sapna M.S, Associate Professor, Fact Shala Trainer, Department of Journalism & Communication, University of Mysore, Mysuru. Date: 19/12/2020
- Department of Physical Education & Sports at all level. In association with IQAC organised a webinar on "Impact of COVID-19 on Human Resources" on 29/08/2020. Resource Person: Sri.C.K.Muralidharan, Freelance Sports Journalist.
- Department of Economics, In association with IQAC, National Service Scheme (NSS) and Youth Red Cross. organised National level webinar on "Impact of COVID-19 on Human Beings" on 11/09/2020 Resource Person: Dr.M.P Raghavendra, Assistant professor, PG department of Microbiology, Maharani's Science College for women, Mysore.
- Department of History in association with IQAC organised National level webinar on "Utilitarianism, Women's Education in the Colonial Mysore and beyond" on 26/09/2020. Resource Person: Dr.Ashwathanarayana, Professor and Chairperson, Department of History, Jnanabharathi, Bangalore university, Bangalore.
- Department of Post Graduation studies in Commerce with IQAC organised a special lecture programme on "Union Budget 2021-22" for M.Com Students on 18/02/2021. Resource person : Dr M G Basavaraju, Professor, Department of Economics, Sir M Vishwashwarayya PG Studies Center Mandya.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	<a href="http://www.basudevsonanicollege.in/pdf/igac/weblinks/3.3.1.pdf">http://www.basudevsonanicollege.in/pdf/igac/weblinks/3.3.1.pdf</a>
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

1 book, 8 chapters

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities****3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

Our institution has conducted various extension and outreach programs through NSS and Red cross unit during the year.

- On the day of 19/02/2021, free eye check up was held in our institution from NSS unit and Red Cross in association with District Health and

Family welfare office, Mysore. Around 140 students participated in this camp and get benefitted from this camp.

- On the day of 2/07/2021, free vaccination Drive was held in our institution from NSS unit and Red Cross in association with District Health and Family welfare office, Mysore. Around 168 students participated in this camp and get benefitted from this camp

Our Institution has organised a Workshop on "Responsibility of Youngsters in nation building" on 26/10/2021 in association with District Legal services authority from NSS unit. Around 95 students participated in this Workshop.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

**403**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College was established in the year 1978, under the Institute of Education Trust Foundation. The college is constituted under section 12 (B) and 2(F) of UGC, New Delhi and recognised by the government of Karnataka.

The College campus is spread over an area of more than 1.65 acres with a total built up area of more than 72,000 sq.ft. The building accommodates the chamber of management, Principal chamber, Administrative office, Seminar hall, Classrooms, computer lab, Staff rooms, Reading room,

Central library, Auditorium, Washrooms. The campus also houses ladies hostel, canteen.

The Class room: The College has 09 departments and 15 spacious class-rooms. 07 class rooms are equipped with LCD projectors, podium, and traditional white/black boards and smart boards.

Laboratories: The college has adequate laboratories and computer lab with 69 systems in number with updated software

Computing equipment: PG department has one ICT enabled class room. The library is under CCTV Surveillance. Adequate number of toilets is available for boys and girls. We have 01 silent generator with 05 KV Power for uninterrupted power supply.

Seminar Hall & Auditorium: The College has an Auditorium with 300 sitting capacity in the upper campus. And also has a seminar hall with sitting capacity of 50.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/igac.html">http://www.basudevsomanicollege.in/igac.html</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural Activities:** The College encourages students to participate in cultural activities (Drama competition organised by Rangayana, Dasara cultural programme) and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities like Annual day (Somani Sambhrama), Fresher's day and Talent's day in which students exhibit their talents. And the college organizes many social welfare activities such as 'Blood Donation Camps' and 'Campus-Cleaning Programmes', collecting and distributing relief materials during natural calamities like floods and cyclones.

**Sports/Games:** The college has facilitates for both indoor and outdoor games and conducts various Intramurals competitions every year. We avail university play ground for various sports activities related to outdoor games like Cricket, Volleyball, Throwball, Kabaddi, Kho-kho, shuttle Badminton. Indoor games were played in the college campus in sports room like Table tennis, chess etc., various sports competitions such as State level, National level, International level etc. Help in developing team spirit in students. Students are awarded medals, trophies and certificates to motivate them.

**Yoga:** The College is provided ample space to practice Yoga in the College campus. This leads to an increased performance of the students in all respect.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/4.1.2.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/4.1.2.pdf</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class,

**LMS, etc.**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.basudevsonaniccollege.in/pdf/iqac/weblinks/4.1.2.pdf">http://www.basudevsonaniccollege.in/pdf/iqac/weblinks/4.1.2.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.66

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of the ILMS software: E-Granthalaya

Nature of automation (fully or partially): fully

Version: 3.0

Year of automation: 2014-2020

The central library of the College was established in 1996, since then library has made consistent progress in terms of collection of books, periodicals, e-resources and services. The college library has furnished room of 1440 sq. ft area. The Library is with 50 seating capacity for reading and conference purpose. The College has (14,393) reference books and (18) journals, (13) magazines and (16) newspapers, (133) General competitive exams books and previous year question papers.

We have subscribed U.G.C sponsored N-list for using E-Books, E-Journals. This is user ID and Password based facility for all faculty members with students also if they need. The online library catalogues is help to the students and faculties in the process of searching for E-Books, E-Journals and it has made much easier to determine the availability of books. The library is partially computerised with E-granthalaya software with an "online public access catalogue", [OPAC] that enables the students and

teachers to check the availability of any book from the terminal provided. Separate computer provided to the library users for searching the books on OPAC in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://www.basudevsonanicollege.in/pdf/iqac/weblinks/4.2.1.pdf">http://www.basudevsonanicollege.in/pdf/iqac/weblinks/4.2.1.pdf</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

1.14

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

1160

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Basudev somani College upgrades its IT infrastructure regularly to meet the current technical requirements. 69computers are available for the students at various Laboratories and facilities. The staff rooms are either provided



with LAN or Wi-Fi facility to enhance the teaching - learning process. The Wi-Fi facility in the library was introduced . The College also has 02 internet browsing centres for the students as well as faculty. The College administration offices have adequate IT infrastructure and Microsoft windows 7 software to record and maintain the student admission, fee collection and accounts maintenance and faculty database. Bandwidth available of internet connection in the Institution (Leased line) is 92MBPS.

The College provides a range of IT facilities to help students and faculty with their studies. UG and PG Department has 10 class room furnished with LCD projector to enable teachers and students to switch over to IT supported teaching-learning methods. These IT supported facilities are regularly updated. The college also has Wi-Fi connectivity facility. Uploading and sharing e-resources facility is also made available for the teachers and the students.

The college has 03 LCD projectors which are especially and extensively used for presentations, seminars and interactive sessions. The College library uses updated E-granthalaya software for library automation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Library:** The College has 14393 reference books and 30228 books along with journals, magazines and newspapers, General competitive exams books and previous year question papers. We have subscribed U.G.C sponsored N-list for using E-Books, E-Journals .The online library catalogues is help to the students and faculties in the process of searching for E-Books, E-Journals and it has made much easier to determine the availability of books. The library is partially computerised with E-granthalaya software with an "online public access catalogue", [OPAC].

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**The Computer Lab:** The College has well equipped computer lab with 71 systems in number with updated software.

**The Class room:** The College has 15class rooms were year marked for teaching languages and other subjects. 07 class rooms are equipped with state of art resource like LCD projectors, podium, and traditional white\black boards and some rooms are having smart boards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.basudevsonanicollege.in/iqac.html">http://www.basudevsonanicollege.in/iqac.html</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

200

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents

Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
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File Description	Documents
Link to Institutional website	<a href="http://www.basudevsonaniccollege.in/pdf/iqac/weblinks/4.1.2.pdf">http://www.basudevsonaniccollege.in/pdf/iqac/weblinks/4.1.2.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above
--	----------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual	<a href="#">View File</a>

harassment committee and Anti Ragging committee	
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college is committed in encouraging students participation inextracurricular activities like sports, games, quiz competitions orcultural activities, In the beginning of the academic year, committeeare formed which identifies the students' interests, talents andcapabilities, and encourages them with training and guidance. All students who excel are highly appreciated and awarded cash prizesand awards. They are provided full leave of absence to participate insuch activities, provided extra time to submit assignments and speciacllass tests are conducted specially for them in college. College also bears the cost of entry fee, travel, boarding and lodginof students who represent the college in these competitions. Uniformsand sports apparel are also issued for inter-collegiate and othersports levels. Special dietary and nutrition consultation by experts organized for the participants by Physical Education Director. College also provides facilities like library, internet, computers,books, journals, magazines, newspapers, online library like INFLIBNETand Wi-Fi facilities. College encourages reading habits withactivities of the Reading-club. Reading Club encourages them to readnewspapers, journals, and magazines. College has subscribed and hasaccess to various journals and magazines like Yozana, Kurukshetra,Chronicle, Frontline, Week, India Today, Competition Success Review,Spardachitra, and Diksuchi.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Basudev Somani College Hiriya Vidyarthigala Sangha (BSCHVS) (AlumniAssociation) conducted 1 executive meeting during the year 2021-22 on 10/09/2021. The executive committee members regularly meet and take decisions and the same will be conveyed/ discussed with the management. Annual general meeting of BSCHVS is conducted on 10/09/2021 at Board Room for the year 2020-21. Alumni Association contributed plants for the college on thanks-giving program organized by final year students the year 2021. Yearly once annual general body meeting will be conducted and on the same occasion BSCHVS felicitating the retired staff, university toppers, Ph.D. awardees and other academic achievers. BSCHVS is financially supporting the college through contributions. In the year 2020-21, BSCHVS contributed Rs.56,050 in the year.

File Description	Documents
Paste link for additional information	<a href="https://forms.gle/FPUb5qmAMdEJAhyJ7">https://forms.gle/FPUb5qmAMdEJAhyJ7</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### OUR MOTTO

- To provide education for the poorer and socially deprived community: Our College is committed to provide education not only for the rich people but also for poor and backward people who don't have access to higher education. We encourage even the most deprived community to get access to higher education because we are committed to provide quality higher education to all the sections of the society without any discrimination and at an affordable fees structure.
- To provide quality education for all: Our college is committed to provide quality education for all from the very first day of its inception and so the management of our college has given proper authority to the Principal of the institution to hire both temporary and full time lecturers whenever the vacancy arises because we believe that the students must not get affected due to shortage of faculty. Our faculties are having good knowledge and command over the subject which they are teaching and they are striving to improve their quality to become more efficient in future and to impart more knowledge to the students. We don't believe that quality of the education is just measured by test or exam scores but also developing some practical knowledge amongs the students and make them a better student in that particular subject. So we believe that along with improvement in marks qualified education means having the practical knowledge of the subject also.

#### OUR VISION

- Our vision is to provide context connected characteristic education. Our college has a vision to provide vibrant atmosphere in

education for the overall development of the learner, it has been practicing strong pedagogy, employing innovative ideas in higher education and enhancing the overall skills of the learner. We want to provide our students a good education which is based on modern context i.e. to provide that education which helps them in getting employment opportunities in future. As the needs of the employer have changed drastically in recent years we want to equip our students to meet the changed needs of the employers and make our students productive and employable. Our college aims to provide good atmosphere for learning.

#### OUR MISSION

- To provide value based education for all: Our college has the mission to provide value based education for all students, so from the beginning of the college we teach our students to respect the elders, respect women, respect our land's culture and values.
- To provide quality education for social empowerment: Our college well known for imparting quality education which leads to social empowerment in future, we provide good quality education to all the students in order to enable them to achieve empowerment in the society.
- To instil nationalism, secular spirit among the students: Our college has a good mission to develop and imbibe nationalism among all the students. We also teach them to respect secularism of this country by respecting all the religions present in this country and not to discriminate on the basis of caste, creed, religion and gender and to promote a sense of unity among all the students.
- To shape the students into proactive responsible citizens of the country: Our college is committed to shape its students into proactive and responsible citizens of this country. So we organize many programmes relating to the great persons' remembrance day, government's schemes and programmes in order to make our familiar with the events that are taking place in our country at present and also to give them a knowledge about the great personalities of our country.
- To develop knowledge which is rooted in the rudimentary issues of culture and heritage: Our college is committed to provide basic knowledge of Indian culture and heritage, we aim to provide students not only textual matter and syllabus but also the basic principles of our culture and heritage and imbibe a spirit among them to preserve the Indian culture. So during the different occasions and programmes students are always told about good behaviour, moral and cultural values and also about the heritage our country.
- To provide a congenial learning climate for the overall development of students: Our College is committed to provide a congenial learning climate for all the students. So all the faculties of our college are student friendly and they encourage the students to learn more and more and also try to develop a good spirit of learning amongst the students. A good learning environment is as much as important as the quality of teaching and learning resources. We see that the environment of the college is always peaceful and no student feels uncomfortable in the college while learning.

#### Nature of Governance

The Governance of the institution is strictly in accordance with the vision and mission. The system is effectively decentralized for a better governance and performance. The major decisions of the college are done by the Governing Council which includes Chairman of the institution. The staff council of the college is headed by the principal, office superintendent and all the HODs as members ensures to proper implementation of the decisions and directions given. The management gives sufficient freedom to the principal who is the academic head of the institution to function in



order to fulfil the vision and mission of the institution. HODs are delegated with department level authority and same is communicated to the faculty members through regular staff meetings. The office administration of the college is headed by office superintendent.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsonaniccollege.in/index.htm">http://www.basudevsonaniccollege.in/index.htm</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is governed by the Governing Council headed by the President of the Trust. The Governing Council laid down policies from time to time on various crucial matters. The Principal of the College as an important member of the Governing Council, implemented all the policies and practices. The Council approved the positions of human resources on the basis of the courses available and requirement of faculties. Further Governing Council authorised the Principal to hire the guest faculty / part-time teachers / fulltime teachers against the approved vacancies. The part time / full time temporary teachers are given proper training to follow the practices in the college. The management strongly believed in participative decision making process. For that purpose Governing Council permitted Principal of the College to constitute committees. Further, the Principal facilitated Somani Alumni Association and Parent Teacher Association which have been functioning informally from many years. The college strongly believes in decentralization, for which the Governing Council and the Principal always support participative management. The management authorised the Head of the institution to constitute various committees to take decisions. Each committee comprised of teachers / non teaching including Principal as the Head. The committees concerned are given point of references for deliberation in the meeting. The committee conducts meetings from time to time, passes resolutions and submits the proceedings to the Principal/ the management for approval. From past few years the college officially constituted admission committee, in addition to various other committees. Each committee consists of seven to eight members including the principal the head and a senior teacher as coordinator. As far as purchasing of books, equipments, stationary, furniture and fixtures, computer etc are concerned, the Principal received indent from the faculty member /superintendent of the college. The indents placed before the committee, followed the prevalent rules and regulations, invited quotations from the suppliers, examine the rates and standards of the items, if found satisfactory the committee passes the resolution. The Principal placed purchase order to the suppliers who fulfilled quality, pricing and other standards. The suppliers deliver the items as per the purchase order, and principal arrange to make payment either by cheque or NEFT after complying the formalities. The college focused on quality education to various students including girls, backward classes, SC, ST's, differently abled and other inclusive group. In order to give preference to various segments, the college constituted an admission committee comprising of all heads the departments headed by the principal. The admission committee has been authorised to admit candidates by following merit cum reservation. The decision of the admission committee is final which indicates the participative management in the college. Decentralisation is existing in the college from many years and so all faculties have been given proper authority to decide whatever they want to do in their respective subjects. The faculties can organize group discussions, case study analysis and many more activities in the class if they get sufficient time after completion of syllabus. The college involved all the teachers, non teaching staff and students in various committees to conduct somani

sambhrama, annual day. All the Heads of the various departments work under the guidance of Principal and they conduct departmental meetings from time to time to discuss about the work of the department as well as the progress of the department. All the staffs of various departments work under the supervision of the HOD. A HODs has been given the authority to decide about the various activities to be conducted in their respective departments.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/Committees_20221.pdf">http://www.basudevsomanicollege.in/pdf/Committees_20221.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Since 1978 the college has shown tremendous growth. If this is to be sustained, strategies must be formulated, communicated and implemented effectively. Only then is the institution "Built to Last". The following plans are projected after a discussion on the basis of analysis, assessment and estimates. Keeping in mind, the short term, medium term and long term development plans, the college always adopts a bottom-up approach with a strategic directive given from the top administration management.

The institute has a strategic plan to strengthen the campus facility; improve the teaching learning process; providing personality development program for the students; providing more faculty development training programmes; enhance the output in research activities by motivating all the Faculty members to enroll PhD or qualify NET /SLET; To encourage the students participating in co-curricular/ extracurricular activities; To encourage the Faculty members and students for Paper publishing & UGC approved national and international journal Publishing. The strategic plans initiated by the IQAC of the institution in the academic year 2020-21 are

- More students from the socially deprived society were admitted with nominal fee, merit scholarship.
- Faculty members have cleared K-Set during the academic year.
- E-sources from library has been made user friendly to all student and faculty members.
- Various webinars was conducted during the year

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/6.2.1.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>



### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is permanently affiliated to University of Mysore and functioning as per the professional code imposed by regulatory authority University Grants Commission and Karnataka State Government (DCE), Board of Management, The Governing Council, are formed as per the guidelines for the effective functioning of the institution. These bodies also support the development through planning and execution, budget, review of performance and policy making. The Governing Council of our college is a very active group involved the monitoring and continuous development of the Institute. The member of this body comprise of people with vast knowledge and experience in the field of academics, research, industry and administration. Board Governors has the advantage of having experience in both the educational and corporate environment enabling us to design and implement a system that bridges the gap between education and industry requirements. The Governing Council meets once in a year and interact with industry experts, faculty, students and parents to understand the improvement areas and raise the level of knowledge delivery at Basudev Somani College. The Principal guides the college in academic progress, admission, recruitment and administrative matters. The IQAC help to Principal in the overall administration which involves the planning other academic calendar and its systematic implementation. The staff council and faculty members play an important role in executing the curricular, co-curricular and extra-curricular programmes. Heads of the Departments are responsible for the preparation of Department time table, work allocation among teachers, review of Teacher's Diary, and submission of various reports to the Principal a IQAC.

**Grievance Redressal Mechanism:** The college has formed a Grievance Redressal Cell faculty, Staff and students to address their complaints and grievances to resolve them. The Principal is the head of this cell and other mechanism to deal with as follows. After receiving grievances and complaints, either in writing or orally, the committee discusses in the meeting and resolve. There is a separate Anti-harassment Committee, which object is to prevent cases of harassment and to look into grievances of girl students. Anti-Ragging committee is also formed to work on the cases related to ragging, if any.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsonanicollege.in/staff.htm">http://www.basudevsonanicollege.in/staff.htm</a>
Link to Organogram of the institution webpage	<a href="http://www.basudevsonanicollege.in/pdf/iqac/weblinks/6.2.2.pdf">http://www.basudevsonanicollege.in/pdf/iqac/weblinks/6.2.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>

Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures undertaken for teaching and non teaching staff go a long way in motivating them to deliver their best. In order to encourage the faculty for active involvement, the College Management provides effective welfare measures to both teaching and non-teaching staff. All statutory and non-statutory welfare measures are implemented. Various monetary, non-monetary measures towards personal and professional growth are being extended to the satisfaction of the employees. Some of the welfare measures taken up for the benefit of staff like 12 days of Casual leave facility per year to the teaching staff and non teaching staff, Duty leaves (OOD facility), Maternity Leave, Paternity Leave, Insurance Schemes to the staff, Faculty enhancements Programs, Celebration of important festivals for the teaching and non-teaching community, First Aid Facility, Grievance Redressal Cell, Internal Complaints Committee for Prevention of Sexual Harassment of Women at Work Place, Parking Facility, In-site Internet facility etc.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.3.1.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

##### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded

Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Our Institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff. Measures for the Maintenance of Standards together with all amendments made therein from time to time, for its teaching and non-teaching staff. The performance of each employee is assessed annually after completion of one year of service. After completion of one year of service, institute provides ESI and PF facilities. The objective is to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee. The salient features of the performance appraisal system are as follows:

#### Teaching Staff

- a) The performance of each faculty member is assessed according to the Annual Student Satisfaction Survey System (SSS).
- b) Promotions are based on UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institute accords appropriate weightage for these contributions in their overall assessment.
- d) The Students feedback is checked and verified by the Heads of the Departments, followed by the Principal, IQAC Coordinator and the Management. The outcome of the feedback analysis is informed to each faculty for improvement if necessary.

#### Non-Teaching Staff

All non-teaching staff are also assessed through annual reports and annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff) and technical abilities (in case of workshop staff). The Annual Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsonaniccollege.in/pdf/igac/weblinks/6.3.5.pdf">http://www.basudevsonaniccollege.in/pdf/igac/weblinks/6.3.5.pdf</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college received grants from the state government to pay salary to the permanent employees. It received student fees at the time of admission, various scholarships from state and central government, UGC grants for development of library and purchase of computers and also for conducting seminars, conferences and workshops. After utilizing the grants, the college get the disbursement audited as per the norms. Internal audit had been done by the Chartered Accountant, based on which utilization certificate had been submitted. The external audit is done by the officials of department of higher education of state government. College follow financial prudence.

Institution conducts Internal and External Financial Audits regularly. Audit will be conducted at the end of each financial year. The auditors will visit the College at regular intervals. They will verify all financial transactions with the supporting document and approval of proper authority for each financial transaction. The financial transactions are accounted in tally ERP 9 by the college. Audit is conducted in accordance with the auditing standards generally accepted in India. They obtain reasonable assurance whether the financial statements are free from material misstatements. Auditor will examine on a test basis evidences, supporting for the amounts and disclosure in the financial statements. After evaluation of overall financial statements such audit will issue audit report for true and fair view on the financial statements.

In Audit procedure, auditor will cross verify the fees collection with the approved list of the students; will vouch payments with the approved supporting; correctness of classification of revenue and capital expenses; Reconciliation of bank accounts; calculation of depreciation of fixed assets; status of old debits and credit balances; checking of statutory dues payments like PF, TDS, PT, and ESI before the due dates; salary payment with salary statements; any other statutory compliance verification required as per Income Tax Act. On such verification any discrepancies will be discussed and sorted with the management. All financial transactions are accounted and based on that financial statements like Balance Sheet, Income

and Expenditure for the financial year end. Such financial statements will be signed and approved by the auditor and will issue "Audit Report".

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds

The student Tuition fee is the major source of income for the institute. The management provides need-based funds to Institute.

##### Utilization of Funds

A committee follows cent percent transparency in use of funds. A committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the finance committee and Management, final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, finance committee and management along with the accounts department to ensure that the expenditure lies within the allotted budget.

##### Resource Mobilization Policy and Procedure

Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity, internet charges, stationary and other maintenance costs. It includes planned expenses such as computers, furniture and other development Expenses. The budget is scrutinized and approved by the management and Governing Council. Accounts department monitor whether expenses are exceeding budget provision. Regular internal audits from the Chartered Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.4.3.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.4.3.pdf</a>
Upload any	<a href="#">View File</a>



additional information
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## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the Internal Quality Assurance Cell (IQAC) has been established in the College at the instance of the National Assessment and Accreditation Council (NAAC) as a post-accreditation quality sustenance measure. The prime task of the IQAC is to develop a system for conscious and consistent improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute conduct IQAC meeting regularly. The Institute IQAC prepares and submit Annual Quality Assurance Report (AQAR) and Action taken report every year.

The IQAC led efforts to the successful implementation of modern Technology in the Institute's administrative functioning through ICT and alternative sources of energy, especially enhancement of solar power, LED Bulbs upgradation of Wifi and LAN facilities, have significantly contributed to an enhanced quality of teaching-learning experience.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsonaniccollege.in/iqac.html">http://www.basudevsonaniccollege.in/iqac.html</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the teaching learning process, structures and methodologies of operations and learning outcomes by introducing several initiatives. Some of the initiatives of IQAC are use of innovative teaching methods, organising workshops National conferences and programs on content beyond syllabus, motivate faculties for registering for PHD.

Two examples for institutional reviews and implementation of teaching learning reforms initiated by discussed here are

- Remedial classes
- Enhanced ICT facilities

Remedial classes :Remedial Classes are conducted for students who need more help to understand the subjects better. Students for the classes are identified on the basis of their failure in the past examinations, late admission and their background, say, those who are weaker in their studies and those hailing from marginalized or weaker sections whose grasping and communicative skills are below the average.

Enhanced ICT facilities: Enhanced ICT facilities to meet the growing needs of global knowledge requirement. The institution motivates the faculties to

adopt ICT enabled teaching methodology. Faculties and Support staffs are encouraged to participate in ICT training and orientation programs. Gradually the chalk, duster and blackboard teaching amalgamated with the LCD projectors, pointers, PPT, film screening, video conferencing and so on. Teaching is easier through Google classroom, Google meet, zoom and creating videos for the college YouTube channel. Digital tool for online feedback method is helping students to communicate their queries with teachers and principal directly. Departments are provided with Computers and Printers with internet facility. All PG departments have ICT enabled classrooms that i.e., Smart boards and all UG department programs have projectors and PPT facility in the classrooms.

File Description	Documents
Paste link for additional information	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.5.2.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.5.3.pdf">http://www.basudevsomanicollege.in/pdf/igac/weblinks/6.5.3.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For the promotion of gender equity, the institution has organised a special lecture programme on "prevention and combating violence against women in India" during the year 2020-21. All faculty and non faculty members participated in the special lecture organised in the college board room.

File Description	Documents
Annual gender sensitization action plan	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/7.1.1_A.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/7.1.1_A.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/7.1.1_B.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/7.1.1_B.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **Solid waste management**

The college has a sprawling green campus and gives top priority to keep the campus clean and eco friendly. The faculties and students are regularly advised to reduce waste at lower extent. Sincere students put waste in separate bins kept at different places on the college campus. The solid waste is regularly collected by the MCC. Campus is plastic free. Waste is collected once in a day. Also a dust bin is kept in every room to collect the dust and waste every day. Garden waste, kitchen wastes from the college canteen and other wet waste are collected from different areas of the campus. Dry waste mainly leaf litter is allowed to decompose systematically over a period. The wet waste from garden, kitchen of canteen and from other areas are collected and after that vermi composting is ready in due course



it is harvested and used for the plants on the campus. Unserviceable batteries are replaced by new one on exchange basis.

#### Liquid waste management:

The audit committee studied the Water conservation and prevention of water wastage in the campus. Wastewater generated in the campus is discharge to the city underground drainage network. No leakages in the wastewater collection pipelines. Cleaning the toilets, classrooms, corridors, office and girl's hostel has been done in a regular basis.

#### E-Waste management:

The college monitors the condition of E waste and suggest to sell the non working equipment, computers, monitors, printers and batteries etc as scrap materials. Those are sold on the systematic basis.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Most of the students taking admissions in our college belong to the nearby villages. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. The national festivals, awareness rallies and government campaigns are organized in the college campus. The flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The College is playing an effective role to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities and its activities have a very positive impact on the society's cultural and communal thoughts. The students are inculcated with the tolerance and harmony about cultural regional, linguistic communal socio-economic and other diversities by arranging experts lectures. Birth Anniversaries of all national heroes are celebrated every year. Thus college has created very positive image for all the communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations:**

values, rights, duties and responsibilities of citizens

The institute is a role model of best governance and democracy. Not only students and employees but every citizen of the town respects the institution for its contribution to social development. The colleges are recognized as a "Centre of Social Transformation".

Our institution has arranged number of programs covering freedom of expression through which the students can get courage to express them. Many of our faculties deliver lectures on the constitutional obligations, national unity and social harmony in the college, town and in nearby villages through NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf</a>
Any other relevant information	<a href="http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf">http://www.basudevsomanicollege.in/pdf/iqac/weblinks/4.1.2.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The college strongly believes that unless the present generation of youth are not sensitised about the significance of the festivals of our secular country and the sacrifices which great men and women of this country have made for uplifting their countrymen. The students are trained to understand their responsibility towards nation, to build a nation of youth who are noble in their attitude and morally responsible. The College celebrates

national and international commemorative days, events and festivals. The unity which India has in its diversity that serves as the melting pot of cultures, religion and ethnicity and develops qualities of tolerance and understanding amongst students. The college observes the following days regularly

12th January - National Youth Day

26th January - Republic Day

30th January - Death anniversary of Mahatma Gandhi

8th March - International Women's day

14th April - Ambedkar Jayanti

1st May - International Labour Day

5th June - World Environment Day

21st - International Day of Yoga

15th August - Independence Day

5th September - Teachers Day

24th September - NSS Day

2nd October - Birth anniversary of Mahatma Gandhi and Lal Bahadur Shastri

1st November - Kannada Rajyotsava

11th November - National Education Day

1st December - International AIDS Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college adopted the following two best practices, which are considered to be unique at the institutional level.

1. SOMANI SANTHRUPTHI - Somani Santhrupthi, is a programme launched in 2015. Under this programme, the college arranged to extend midday meal to all the students at subsidised cost. The cost price of the meal - Rs. 20, where as the students paid Rs. 10 and the rest Rs. 10 by way of subsidy extended by the management. The menu of the midday meal is not static but dynamic. This scheme has benefited the students from villages, poor and backward students, differently able, girl students and others. The purpose of the scheme is to encourage the students to ensure good attendance and also better teaching and learning even post lunch session. As expected majority of the students availed of the facility of the midday meal and take part in group lunch programme happily. The scheme built oneness, equality, harmony, friendliness, fraternity etc. The scheme directly

motivated most of the students to take part in the teaching learning process therefore good environment is created in the college. Print media highlighted the event not only at the state level but also national level. The parents have applauded the initiatives of the college in various meetings conducted in the premises.

2. GREEN CAMPUS: Somani College is located in the heart of the city of Mysore. The college is located on an area of 1.65 acres. The college has provided adequate infrastructure for curricular and co-curricular activities. Realizing the importance of the greenery, the institution accorded focus on green campus. The NSS unit proactively engaged in developing green campus by nurturing medicinal plants, varieties of fruits and flowers and many trees related to teak. A full time gardener is put in place to take care of those activities. The produces is apportioned among students, teachers and non teaching staff besides birds. The green campus provided beautiful serene which motivate the students to take part in curricular and co-curricular activities. As a part of the green campus, the students have been engaged to make the atmosphere plastic free. NSS unit displayed wherever required creating awareness about the negative impact of using plastic in day to day life. Many students have determined to discourage the use of plastic not only in the campus but also outside. Axis Bank, Mysore visited the college campus, observed its beauty and applauded the initiatives of the NSS unit by passing an appreciation on record. Students from other colleges / institutions including the general public paid visit on various occasions and enjoyed and appreciated. The college has also used solar lamps and LED bulbs in the campus. As a result the dependency of conventional electricity is reduced which is reflected in monthly electricity bill issued by electricity supply company, Mysore.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.basudevsomanicollege.in/actbestpractice.html">http://www.basudevsomanicollege.in/actbestpractice.html</a>
Any other relevant information	<a href="http://www.basudevsomanicollege.in/pdf/Best_practices.pdf">http://www.basudevsomanicollege.in/pdf/Best_practices.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the college reads context connected characteristic education for all. The Governing Council is highly committed to empower various sections of the society by imparting education. The management realized the problems confronting by economically and socially weaker section, women folk, differently able, transgender and other inclusive group of the society. In an endeavour to step up the quality education, the management has evolved various strategies from time to time. One such strategy is "Somani Santrupti". The government sponsored mid-day meal at the level of primary education is the motive behind launching the said programme. The economically and socially backward students including differently able and rural based use to find difficult to take part in teaching learning process in post lunch sessions. The attendance in classes after lunch use to be dwindled drastically, mainly due to mid-day meal problem. Realizing the problem of the hungry of the vulnerable section, the management of the college has launched the programme in 2015. Under this programme Economically and socially weaker section, girl students and differently able students avail a mid-day meal facility at subsidized price. The mid-day meal is dynamic but not static. The menu for the mid-day meal varies every day giving importance on the nutrition value. The students pay Rs.10/- for the meal as against its cost price of Rs.20/- and the difference is supported by the management. Around 200 students belonging to

economically weaker section, socially oppressed class, girl students, differently able etc. take part in the programme and relish in group. This system promoted harmony and also equality among the students, therefore absolutely no conflict noticed in the campus. In sequel to this programme, the attendance in the class rooms especially after post lunch has increased over whelming. Further the programme highly motivated students to take part in the continuous assessment without any obstacle. It also enables them to face preparatory examination and term-end examination hassle free. Many stake holders have considered this programme as a novel and benevolent with magnanimity. The media both print and electronic have highlighted the programme at the state and national level. Many parents came to the college and expressed their gratitude for the magnanimity of the management. At a time when the government determined that no one should face any problem due to hunger, this programme assumed a great significance. The affiliation committee from the University of Mysore during their visit to the college have appreciated the efforts on this issue. In fact they have placed on record a deep sense of gratitude to the management for their pro-active approach. Many colleges in the neighbouring districts have spoken to the college about the modality. Many have expressed their desire to fall in line. Management has understood its responsibility to the public; therefore it has experimented, although it caused a little strain on the exchequer. The students who availed benefits of "Somani Santrupty" have given good feed back as well. The management therefore, is eager to extend the benefit to all the students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Improvement of teacher student ratio for better academic development.
- Add on Courses based on NEP.
- Organize National Level Conference/Workshops/Webinars.
- Develop the research culture among the faculty members
- Publication of research papers through college website.
- Encourage faculty members to take up minor research projects
- Organise training programmes for non-teaching staff
- Improvements on placement cell activity
- Initiativeness towards Yoga and fitness.
- Conducting 10 days online Quiz for Students preparing PG CET- MCOM

