



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		BASUDEV SOMANI COLLEGE
Name of the head of the Institution		Dr. M. Mahadevaiah
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08212541933
Mobile no.		9980977409
Registered Email		basudev_somani@rediffmail.com
Alternate Email		somaniqac@gmail.com
Address		VISHWAMANAVA DOUBLE ROAD, KUVEMPUNAGAR
City/Town		MYSURU
State/UT		Karnataka
Pincode		570023
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. B. Sadashiva Bhat
Phone no/Alternate Phone no.	08212541933
Mobile no.	9449264728
Registered Email	basudev_somani@rediffmail.com
Alternate Email	somaniiqac@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.basudevsomanicollege.in/pdf/aqar_report_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.basudevsomanicollege.in/pdf/College_Academic_Calender_2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.15	2006	21-May-2006	20-May-2011
2	B	2.73	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	26-Jun-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Special lecture Food and	24-Sep-2019	85

nutrition	1	
Sports Special Lecture	29-Aug-2019 1	136
Somani Sambhrama	21-Aug-2019 1	230
NSS Specail lecture	01-Jul-2019 1	70
Two Days National Seminar	01-Aug-2019 2	135
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

2 Days seminar on "Ignored claims: Status of nomadic and semi nomadic tribal groups in India" conducted on 1 2nd August 2019 @ College Auditorium. Chief Guest: Dr.Y.S.Siddegowda, Vice chancellor, Tumkur University. Dr.Lingaraj Gandhi, Registrar, University of Mysore.

One Day NSS Special lecture program on 01/07/2019. Role of sports in healthy society.

The Institute of Education Trust, Basudev Somani College, Kuvempunagar, Mysuru has organized Inaugural Programme of cultural, sports and NSS activities 2019-20 at its college premise on 21st August 2019. chief guest : 1. Dr.Vidya Shankar.S, Vice -Chancellor, Karnataka State Open University, Mysore 2. Dr. N.B. Suresh, Retd. Volleyball Coach, Indian Sports Academy.

One Day Sports Special lecture program on 29/08/2019. "responsibility of youth on implement swatch Bharath.

One Day NSS Special lecture program on 24/09/2019 - Food and Nutrition.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Somani Sambhrama	Conducted
Industrial Visit	organised
Educational Tour	Conducted
NSS Special lecture	organised.
Sports Special lecture	Conducted
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council	11-Sep-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

20-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Management Information System is introduced in the college and depicted

as follows: 1. Two way communication is introduced and implemented. 2. Board of Management takes decisions on various issues, made policies and communicate to the principal for the effective implementation. 3. Principal conducts meetings with Teaching and non teaching staffs highlight the need for implementation, allowed them to interact and finalize the methodology to implement the policies with modification if required. 4. Principal conducts periodic meetings of Heads of the Department/ Faculty members on any circular received from affiliating university/regulatory body /state government/UGC/NAAC office and others. The meeting paved the way for proceedings followed by the implementation within the time frame. 5. Head of institution arranged for the interface meeting with the students periodically, given orientation on the policies relating to the students such as calendar of events, teaching learning Hours, continuous evaluation, mentoring system, tutorial system, extra Co curricular activities, personality development programme, health awareness programme, national integration, inculcated the students with cultural values, significance of patriotism, the value of citizens in democracy and so on. 6. Awareness about environmental cleanliness problems arising out of gender inequality and climate change has been created among students. 7. Students expressed their problems such as availability of books in the library, the usage of computers, ICT facility for teaching learning, rest room for girls with news papers / journals, pure drinking water facility, WiFi facility etc. All these problems have been discussed by the principal in the meetings of teaching and non teaching staff. Further the students problems are communicated to the management who resolved it. 8. The Need for students council and their active participation in the overall development of the college. 9. The College monitors the attendance of Teachers regularly through bio metric attendance. CCTV is being installed in the college campus to monitor movements of students. Teachers and outsiders coming to the college with a purpose.

10. The college monitor the attendance of the students regularly. Those who have not achieved the minimum attendance are informed, besides communicating to their parents. Subsequently there is a good improvement of attendance in the classes. 11. College has adopted a mechanism to communicate to the Teaching and non teaching staff and the students through Whatsapp group/ Email etc., 12. Letters, circulars, notification received from the government/UGC/MHRD/ AISHE/Universities are checked and downloaded from the internet on daily basis and responded to such letters online through soft and hard copy. 13. Since college is WiFi with internet enabled campus students are making use of this facility. 14. Brochure and prospects of the college are given to the students seeking admission in the college in the beginning of the academic year. 15. Publicity is done through advertisement both regional and national newspapers about the courses/combinations offered in the college. 16. All information relating to curricular and cocurricular activities of the college is uploaded to the college website from time to time. 17. Day book are checked by the accountant, superintendent and principal on daily basis.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to University of Mysore. The University brings out the syllabus through its own mechanism once in three years. The UGC direct the university to revise the syllabus for the programmes periodically, say once in 3 to 5 years. After receiving the syllabus from the affiliating university, the college conducted the meeting of teachers and academic peer for the proper planning and implementation of the syllabus. The academic peer gave input about effective implementation of the syllabus, so that students get benefit out of it. The syllabus so received from the university is thoroughly reviewed by the departments concerned through invited experts. Wherever require the gray area have been traced. This process helps the college to identify the strengths and weaknesses in the syllabus approved by the university. Such weaknesses are generally reported to the affiliated university through feed back of the teachers / academic peer. The principal of the college forward the feedback of the teachers on the curriculum to the affiliated university, which in turn send it to the chair person of the Board of Studies for consideration. Further the

college makes humble attempts to implement the syllabus, which can help us to meet the goals and vision. The college has taken proper care to allocate the resources by way of hiring the teachers with proper knowledge and skill. Where ever require the principal of the college is authorised to relocate the teachers to handle the subjects for the benefit of the students. Senior faculties in some department are the members of Board of the University. The feedback from the stake holders thoroughly discussed in Board of Studies meeting, so as to enable the university to make the curriculum stronger to meet the needs of the industry / society / government. Further, subjects are allocated to the faculty members considering their area of specialisation and capability. Faculty members delivered lectures in accordance with the well planned calendar which is also known as time table in the college. LCD, Charts, maps, models and other learning resources are extensively used in the classes. Students are exposed to industry by organising Industrial visit which is a part of curricular aspects. During the industrial visit interaction between the representatives of the industry and the students also conducted to enrich the knowledge of the students, relating to the curriculum of the course. Educational Trips are also organised as part of curricular aspects in courses like Geography and History. After the educational trip and also industrial visit, the students have submitted the report which is normally evaluated. The college maintain such reports as documents at the department level so that the students in the subsequent batches can refer the modality of the reports. The Bridge course and the remedial classes are conducted for non-commerce students and slow learners.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally ERP9 with GST	0	22/07/2019	60	employability	Skill on Accounting software.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	31/05/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	31/05/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	35	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	31/05/2020	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Project / desertation	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college developed a mechanism to obtain feedback from the students. For this purpose the college formulated feedback related questionnaire as per the guidelines of NAAC and other regulatory agencies including university and neighboring Institutions. The questionnaire as available in NAAC portal was restructured and prepared in 5 point likert scale and designed carefully with the help of experts and academic- administrators. Under the aegis of IQAC of the college, Structured questionnaires had been administered to students. The IQAC became proactive, and redesigned questionnaires based on the feedback of the NAAC. The college appreciated the efforts of the NAAC in designing a very valuable questionnaire which is adopted by all higher education institutions including our college. The Questionnaires had been administered to the students of the college with a specific instructions to submit the filled one within the time given. The questions to the students covers invariably about the curricular aspect, teaching learning and evaluation, students support services, infrastructure available in the college, career guidance, scholarship facilities available and innovative practices. The feedback so received, have been properly tabulated using simple statistical methods. Findings are drawn based on the analysis of feedback. The analysis reflects the strengths and weaknesses on various aspects. The weaknesses highlighted by the students properly identified and tabulated. The same had been discussed with the Governing Council and taken corrective measures to improve upon the conditions of infrastructure for the effective teaching and learning. Feedback on teacher evaluation by students also administered, but no students have made any negative remark on any aspects. The principal had called upon concerned teachers and informed them about the feedback of the students. Accordingly such teachers have taken measures to improve upon their performance and further, corrective and appropriate actions have also been taken with regard to academic performance of the students, attendance of students, teachers, non teaching staff, curricular activities, NSS, library and computer labs and other infrastructure facilities, the information so received are utilized for overall development of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Commerce	60	45	40
BCom	Commerce	120	141	129
BBA	Administration	60	40	37
BA	HEP, HEG	180	36	34

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	200	40	19	3	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	16	9	9	9	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college adopted mentoring system, based on the directions of NAAC for the overall development of the students. The college appreciated the efforts of NAAC in introducing mentoring system, perhaps based on traditional Gurukula pattern. The college arranged a special talk by renowned persons on the significant of the mentoring system. The renowned persons are of academic and administrative background. All the core staff of teaching have attended the programme and enriched themselves about the methods to be followed for the overall development of the students. Under this system, a group of students are assigned to each core faculty members, whose duty is to monitor the academic and co-curricular activities of each students either sole or in group. During the year, college registered around 435 students in program such as BA, B.Com, BBA and M.Com. 22 core faculty members of the college are on the roll. Each teacher was assigned 20 students as per the order issued by the Principal of the college. Assigned students reported directly to concerned mentor who is a friend, philosopher and guide of the students. The students discussed various problems like academic or nonacademic, personal or otherwise. The problems relating to curricular aspects such as lectures delivered on the topics, interaction, contemporary issues relating to the subject and their relevance for the society, shortage of attendance, computer literacy, advanced courses in information technology, internal assessment which include assignment, tests, seminar, case study, discussion etc. Further library as learning resources-text books, reference books, magazines, news papers, journals both digital and hard copies. Personal related problems, career growth and progression, financial support including scholarships at micro and macro level to fulfill their academic desire etc. Mentor created an opportunities to the men tees to raise the problems relating to academic and non-academic. The mentor identified slow learners and the fast learners through their performance record available in the college. Further mentor identified the students who are unable to attend the classes regularly and found the reason through interaction with the concerned students. Some of the mentors have given the advises which could transformed the absentees and finally they also attended classes without any problem. As far as

slow learners are concerned, mentors conducted a few remedial coaching classes which could help them to fill the gap of knowledge and skill in the relevant subject. There are some instances, where mentors have given away financial support to the concerned men tee either to purchase the books or to meet the travelling cost, sometimes to pay for the examination. Students expressed their views without any hesitations, considering that their mentor is a trust worthy, and well-wisher. Many a times mentor offered counselling advises to the students about the emotional quotient as well. Further they have inculcated the values of students in the overall development of the institution and the country. The mentor, whenever required, discussed certain problems of the students with the HOD or Principal, based on their advice they have made sincere attempts to resolve their problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
435	22	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
10	5	5	0	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. T Ramesh	Assistant Professor	NSS
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	EVEN SEMESTER	07/09/2020	02/11/2020
BBA	UG	EVEN SEMESTER	07/09/2020	02/11/2020
BCom	UG	EVEN SEMESTER	07/09/2020	02/11/2020
MCom	PG	ODD SEMESTER	16/12/2019	14/03/2020
BCom	UG	ODD SEMESTER	09/12/2019	10/04/2020
BA	UG	ODD SEMESTER	09/12/2019	14/04/2020
BBA	UG	ODD SEMESTER	09/12/2019	10/04/2020
MCom	PG	EVEN SEMESTER	12/09/2020	12/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the UGC and affiliated University (University of Mysore), internal assessment is considered as continuous assessment in the college. The components of internal assessment includes assignment writing, unit test, paper presentation in seminar, group discussion, viva-voce etc. conducted unit wise.

It is the practice in the college that the students have appeared for the test, submit assignment, presented seminar papers at the end of each unit. The teachers concerned evaluated the assignment, test papers, presentation skill by highlighting strengths and weaknesses. The continuous assessment helps the teachers to make out who are slow learners and fast learners. The teachers have given more concentration on the slow learners through the remedial coaching which obviously enhanced the level of confidence of the students. Similarly the teacher gives proper focus on the fast learners by giving the additional input, so that they get themselves updated with the knowledge and skills prescribed under each unit. Teacher's advice the student concerned to visit the library and refer the journals, magazines and books including E-learning resources. The college developed the system in which the teachers highlighted the weak points in the answers presented by the students in the seminar, viva-voce, tests and assignments. The remark invariably supported the students to reduce the mistake in their presentation in subsequent stage. The college also adopted a system of reporting to the parents particularly about the progression achieved by their ward in the internal assessment. Wherever required the teacher gives proper advises to their parents about the lack luster performance of their wards.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

- The college followed the calendar sent by the university in true spirit
- Continuous assessment committee is constituted to ensure smooth conduct of internal examination at the end of each unit in the subject concerned, the committee monitor each component very carefully.
- Unit test, assignment writing, presentation, group discussion, Project reports, Viva Voce, Practical exams are conducted as per the calendar.
- Blue books provided to all the students to write preparatory exams and assignments. The aim of the blue book is to maintain uniformity and to avoid malpractices. Consequently the preparatory exams, tests and assignment writings had been conducted flawless.
- Preparatory exams are conducted in line with university exams.
- Assignment, unit test and preparatory exam papers are evaluated. Marks scored by the students in all subjects are notified and uploaded through online portal of university website as per the calendar.
- Prior to unit test, preparatory exam and term end exam, instructions are given to the faculty members about the examination ethics and code of conduct.
- Faculty members are strictly advised not to use mobile phones / electronic gadgets inside the exam hall. Further no student is permitted to use mobile during teaching learning process.
- At the end of the semester, examination is conducted by the University. Senior teachers are involved in Question Paper setting and evaluation. University has made all arrangements to announce the results online.
- Internal assessment marks notified by the college and university to the students before declaration of results.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.basudevsomanicollege.in/pdf/Programme_Outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	HEP, HEG	6	5	83.3

UG	BBA	BUSINESS ADMINISTRATION	20	10	50
UG	BCom	COMMERCE	60	41	68
PG	MCom	COMMERCE	57	54	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.basudevsomanicollege.in/pdf/SSS_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/05/2020	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	31/05/2020
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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National	NIL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
History	2
Economics	2
Political Science	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	15	1	14
Presented papers	0	0	0	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
VOTERS DAY CELEBRATION	ELECTION LITERACY CLUB	2	100
STATE LEVEL SPEECH COMPETATION	NSS UNIT UNIVERCITY OF MYSORE ,MYSORE	2	90
BLOOD GROUPING	JEEVADANA BLOOD BANK MYSORE	1	65

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/06/2019	31/05/2020	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tally Academy	26/07/2019	Short Term Course	35
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
800000	762079

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E Granthalaya	Partially	3.0	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15421	1897981	354	113620	15775	2011601
Reference Books	14205	2075719	93	24324	14298	2100043
Journals	16	126530	0	27395	16	153925
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/05/2020
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	69	30	13	12	0	5	9	10	0

Added	0	0	1	0	0	0	0	0	0
Total	69	30	14	12	0	5	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
750000	730418	800000	762079

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college administration has composed a purchase committee of senior faculty members under the chairmanship of principal in the beginning of the academic year. The committee is to facilitate the purchase of books, furniture, computers and other learning resources. Before buying anything decisions are taken in the meeting of purchase committee to buy required materials, books, equipments with the funds allocated for the purpose. Further, quotations are also invited from the concerned suppliers and prepared a table showing the details of suppliers and also the price quoted by them. The orders are placed to the supplier who quoted competitive price (low price). The principal directed the concerned teaching and non-teaching staff members to receive, verify the items as per the order and record in the stock register, accordingly it is done. The college paid the cost of purchase, by cheque / NEFT, based on the voucher and also the certification made by the concerned in the office. At the end of the financial year, stock and books of accounts are verified and certified by the internal auditor appointed by the Governing Council and external auditor of Department of Collegiate Education, State Accounts, Govt. of Karnataka. The College library has 15,766 titles and 14,298 reference books along with journals, magazines and newspapers besides, competitive exams books and previous year question papers. The college subscribed U.G.C sponsored Nlist online SLIM software for library and Internet facility. The online library catalogues is helpful to the students and faculties in the process of searching for E-Books, E-Journals. The library is partially computerised with Egranthalaya software with an "online public access catalogue", [OPAC]. The College has adequate physical and technological facilities required for effective teaching and learning process. The management earnestly provides all infrastructural facilities based on progressive development of the institution and its productive utilization. 14 class rooms allocated for teaching languages and other core subjects. 8 class rooms are equipped with state of art resource like LCD projectors, podium and traditional white black boards and also smart board. Apart from that the college has fully equipped seminar hall in which various academic activities such as seminar, conference and workshops are conducted. Wireless internet connections are made available to students for quick acquisition of information as per the curriculum. Further classrooms,

staff rooms, commerce lab separate rest room for women, sports, NSS etc., also exists in the college. The College has well equipped computer lab with 30 systems with updated software. College offered a crash course on Tally ERP9 with GST and Computer application. Maintenance of the computers are carried out by appointed qualified technician who take care of installing software, operating systems and other applications on all the computer of the institute. The college campus enclosed with a wireless network connection system. The college has facility for both indoor and outdoor games and conducts various intra-mural competitions every year. We avail university play ground for Cricket, Football, Kabaddi, etc. Indoor games were played in the college campus like Table Tennis, Chess, etc.

<http://www.basudevsomanicollege.in/lib.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	cash prize	22	32000
Financial Support from Other Sources			
a) National	Government	290	1423590
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	15/07/2019	19	Commerce Department
Remedial Class odd Semester	03/09/2019	59	Commerce Department
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	0	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Equitasbank	67	11	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	UG	BBA	University of Mysore	MBA
2019	2	UG	BA	University of Mysore	LLB
2019	15	UG	B.Com	University of Mysore	M.Com, MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College	15
Bhava Geethe	College	9
Kannada Discussion Contest	College	17
English Debate	College	14
Folk Song	College	12
Sports	University	40
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	National	0	0	0	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has created a good environment for the learners so as to enable them to feel the meaningful experience in the campus. For that purpose the following committees are reconstituted through which appropriate guidance are given to the prime stakeholders. 1. Career guidance and placement cell: The committee comprised of senior faculty members lead by the principal of the college. This committee has met two to three times a year conducted orientation by involving specially third year undergraduate and post graduate students. The experts were invited and detail deliberations were made. The experts highlighted what next to the students of final years and opportunities available to select the appropriate course in the college. Further as and when job opportunities notified, the same had been informed to the students and enabled them to apply for it wherever required the teacher in the college give them academic input and administrative help to the students. 2. Grievances redressal cell: The college has constituted Grievance redressal cell lead by the principal of the college. The grievances among the students may be the drinking water facilities, the problem of Internal Assessment, availability of books in Library, Internet facilities, Newspapers etc. Since the management of the college proactive, the committee addressed every problem in the college therefore no students have submitted any grievances in writing. However the oral complaint received on any issue has been addressed then and there. Similarly the other committees such as Library committee, Human rights cell, Committee for sexual harassment have also been put in place to make sure that the college free from any kind of Harassment. The college conducted orientation to the students and staffs, created awareness about the problem of harassment and Penal provisions under the law of land. 3. Value Added Course: The college has introduced Tally, a certificate course under Value Added Course for the benefit of students. An MOU has been signed with Tally Academy, Mumbai. The purpose of the course is to transfer knowledge and skill about computerized based accounting, which is important in the present complex business environment. Many organisations demands this type of knowledge, therefore the certificate course is of great relevance. 4. Magazines: College has brought out magazine entitled "SAMBHRAMA". annually. Students have contributed articles on different topics both curricular and non-curricular aspects. The magazines gave an opportunity to the students and teachers to contribute their mite. The magazine enhances the literary taste of students from diverse culture. 5. Awareness programs: The college conducted series of awareness programs such as AIDS, Environment, Gender Equality, the need for conservation of water, and problem of pandemic such as Ebola, SARS, Influenza by inviting experts from the department of Health and family welfare. The college has also conducted Annual Day entitled "SOMANI SAMBHRAMA". The students and teachers have been given opportunity to participate in co-curricular activities like essay competition, debate competition, folk songs, devotional songs etc. Students have participated in different events of sports. The winners have been awarded prizes at the time of SAMBHRAMA.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

435

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College is governed by the Governing Council headed by the Chairman of the Trust. The Governing Council laid down policies from time to time on various issues. The Principal of the College, as member of the Governing Council, implement all the policies and practices. The Governing Council approved the positions of human resources on the basis of the programmes. Further Governing Council authorised the principal to hire the guest faculty / part-time teachers / full-time teachers against the approved vacancies etc. The part time / full time temporary teachers given training to follow the practices in the college.

The Governing Council strongly believed in participative decision making process. For that purpose Governing Council permitted Principal of the College to constitute committees like - IQAC, Academic Committee, Continuous Assessment Committee, Disciplinary Committee /Welfare Committee / Anti-Ragging Committee/ Grievance redressed Cell, Library Committee, Sports Committee, NSS Committee/ Red Cross Youth Unit, Anti-Harassment Complaints and Enquiry Committee, Magazine Committee, Career Guidance and Placement Cell, Somani Cultural Forum, Mahila Vedike etc. Further, the Principal facilitated Somani Alumni Association and Parent Teacher Association which have been functioning informally. The college is strongly believed in decentralization, for which the Governing Council and the principal always support participative management. The Governing Council authorised the head of the institution to constitute various committees to take decisions. Each committee comprised of teachers / nonteaching including principal as head. The committees concerned are given point of references for deliberation in the meeting. The committee conduct meetings from time to time, pass resolutions and submit the proceedings to the principal / Governing Council for approval. The college officially constituted admission committee and purchase committee, in addition to various other committees. Each committee consists of seven to eight members including the principal as the head and a senior teacher as coordinator. As far as purchasing of books, equipments, stationary, furniture and fixtures, computer etc are concerned, the principal received indent from the faculty member / superintendent of the college. The indents placed before the purchase committee, followed the prevalent rules and regulations, invited quotations from the suppliers, examine the rates and standards of the items, if found satisfactory the purchase committee pass the resolution. The principal placed purchase order to the suppliers who fulfilled quality, pricing and other standards. The suppliers deliver the items as per the purchase order, and principal arrange to make payment either by cheque or NEFT after complying the formalities. The college focused on quality education to various students including girls, backward classes, SC ST's , differently able and other inclusive group. In order to give preference to various segments, the college constituted an admission committee comprising of seven heads of the departments headed by the principal. The admission committee has been authorised to admit candidates by following merit cum reservation. The decision of the admission committee is final which indicates the participative management in the college.

The college involved all the teachers, non teaching staff and students in various committees to conduct Somani Sambhrama, an annual day.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	College is an affiliated institute to University of Mysore, the college offered BA B.Com, BBA and M.com. The syllabus of these programmes have been approved by the Board of studies at the University level. The college has hardly any role in the development of curriculum. However as and when the curriculum received for implementation, the college conduct a meeting by involving its teachers in the beginning of the academic year, through meeting college identified strength and weaknesses of the syllabus. The same strengths and weaknesses is generally forwarded to the affiliated University of Mysore through the Chairman, Board of studies. True that none of the teachers from the college represented the Board of studies at the university level. None the less the senior teachers of the college have met the members/chairman of Board of studies, given feedback which could help the improvement of Curriculum development at the university level. The feedback given by the college in curriculum development is appreciated by the university as some of the topics in the syllabus are of contemporary latest trends in the academic environment
Teaching and Learning	At the beginning of the academic year a well-organized plan of action is prepared for all activities. The college follows an academic calendar of events of University of Mysore. Traditional chalk and talk method with LCD projectors used for effective teaching learning. Students are assessed by conducting Unit tests, Assignments, seminars, Group discussion, Viva-voce, preparatory exams. Remedial classes, Bridge courses are conducted for academically weaker students and non commerce back ground students. Student's performance is shared with parents in teachers-parents meeting. Students are exposed to outdoor learning through educational tour, NSS camp and Industrial visits.

value added courses are conducted for student's personality Development

Examination and Evaluation

The evaluation system comprised of internal assessment and term end examination. The internal assessment is handled by the college very effectively in a transparent manner. Internal assessment also known as continuous assessment, realising the importance of continuous assessment, the college conducts tests, Assignment writing, presentation of seminar, group discussion as and when the assessment process are completed, the outcome of the evaluation reported to the students and their parents. The continuous assessment could help identify the slow learners and fast learners. Around 20 of the students have been identified as slow learners, and conducted remedial coaching to such students to improve their performance in various components. The term end examinations are conducted by the college based on the calendar of University of Mysore. The examination is conducted systematically and strictly as per directions of the University. CCTV is well connected in all the examination halls and made examination free from malpractices. The college also conducted preparatory examination at least one month before the term end examination which could help many students to prepare themselves properly and to appear for term end examination with confidence

Research and Development

College is a higher education institution in which, besides teaching and learning, the research culture is also been developed among both teachers and students. A research committee lead by the principal meets periodically and discuss about the imperative need of research activities in the college. The college encourage its teachers to peruse M.Phil. and PhD on the contemporary topics in their field. Further college also invited an expert from the University of Mysore and arranged a talk as to how articles recognised by the UGC can be developed. Furthermore the college has encouraged the students to make presentation of the paper at seminar/ conference. As a result Students and teachers participated at the national and

international level seminar/ conference and presented the papers and some of their papers are published in the conference proceeding with ISBN number brought out by the concerned college. Besides, some of the teachers have published their articles in the reputed journal. College also encourage the teachers to participate in the conference at various level for which OOD facility is sanctioned by the college time to time

Library, ICT and Physical Infrastructure / Instrumentation

The college has built the infrastructure related to the library, ITC, physical infrastructure and instrument. Facilities such as Circulation Service, Reference service, OPAC search services, Wi-Fi with internet connection, C.D. Browsing service, Xerox and printing, Newspaper clipping service, Information displayed notification, Display of new arrivals, Book exhibitions, Book Bank Scheme (SC/ST), Department Library, Question Bank Service and CCTV surveillance have been provided. The teachers and the students visited library on a regular basis and utilised the services such as OPAC search services, Wi-Fi, CD browsing service etc. Many students and teachers have made use of the newspapers, Question bank services and books under book bank schemes of SC/ST and so on. The Xerox and printing facility in the college is a big support to both teachers and students as they avail facility at competitive rates. Many teachers have recommended for the acquisition of new books and such books are displayed under latest arrival which is a value added information to teachers and students.

Human Resource Management

The teaching and non-teaching staff are the Human Resources in the college. The management has created positions on the basis of programmes offered in the college. The staffing pattern is taken care of by the management and the principal by creating new positions. No matter whether they are in teaching or non-teaching during the period no recruitment were conducted to fill the permanent vacancies in teaching and nonteaching. However the management has approved part time / full time positions on temporary basis, the principal conducted the recruitment

strictly as per the procedures laid down by UGC/University/state government. The college encouraged the teaching and non-teaching staff to take part in the training programmes either at inter-college level/ university level. Non-teaching staff have been given computer literacy programme such that all of them are able to conduct day to day administration by using computer. The teachers besides confined themselves only in teaching and learning, they play very important role in various committees constituted by the college time to time. These committee given them a wonderful platform for the participative decision making process. Teachers remained as counsellor, good guide, philosopher and friend of students who work hard for the overall development of the students.

Industry Interaction / Collaboration

College has offered B.Com, BBA and BA in addition to M.Com. The college organised industry department interaction on an informal way. Our students have been given an exposure in various industries in connection with their project report which is one the important component of the curricular aspect. The College has also invited the leading professionals from industries, banks, and insurance, besides college also invited many leading Chartered Accountant, renowned Company Secretaries, famous advocates participated in various programmes conducted in the college and imparted knowledge and skill relating to the topics to the teachers and students. During the year the department of commerce and management conducted seminar and workshop in collaboration with the Department of studies and research in commerce/ economics and other professional bodies. The students who visited industry have been given the opportunity to interact with the heads of various departments and gain knowledge, after they returned, it is the practice in the college to submit the report, accordingly such students have submitted a report for the information and necessary action in the college

Admission of Students

As an affiliated institution, college admitted the students to BA, B.com, BBA

and M.com courses through the admission committee headed by the principal. The admission committee has given notification through the prospectus in various newspapers both in print and electronic. The teaching staff also visited many local feeding colleges and given publicity through pamphlets and hand-outs. They also made it very clear to the students in such colleges as to why you should join our college. The strengths of the teaching staff, infrastructure and other facilities have been highlighted to the students and motivated them to get themselves admitted to the college. The admission committee followed the guidelines issued by the regulatory body from time to time. The college also followed reservation policy of the state government, the college has given counselling to the students and helped them to clear doubts especially at the time of admission. Candidates from backward classes SC, ST, and Minority and other inclusive groups have been given preference mainly to encourage students from such category to get themselves educated

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Student Admission and Support</p>	<p>College has followed academic calendar of University of Mysore and State Government scrupulously. All activities as stated in the calendar events are implemented to the best of ability to provide the quality services to the students at large. The admission circular, notifications and the prospectus uploaded in the official website of the college. The circular of examination of the university is uploaded in the website. The internal assessment of the students is also sent to university by uploading in the UOM portal. Further the college has augmented various facilities such as procuring new Books, journal, Digital library, OPAC facility etc., All these facilities are communicated to students through email, besides by circular in hard copy. Furthermore the availability of scholarship from state govt., central govt., and NGO etc. also communicated to the students. The college communicate the students about the monetary benefits available to the</p>

best performers in examination, outstanding performers in sports and excellence in debate competition etc...

Planning and Development

College realising the importance of governance adopted automation/computerisation in various operations, the very purpose of automation or computerisation is to make paperless work, besides quick decisions and implementations. The college has established a mechanism for upward and downward communication through electronic devices. The departments sends proposal in respect of launching a new course, procuring library books, the need for additional human resources, and other requirements/ facilities at the micro level. Students also submit about their needs for basic facilities in the campus. Facilities such as library books, drinking water, canteen, cycle stand, rest room, computer, sports and games etc., The proposal of teaching and non-teaching staff and also students deliberated in meeting of various committees conducted during the year could help for the effective planning and development in the college. The agenda and notice for the meeting are sent to the members through email / whatsapp and the proceedings are also recorded with the help of computer. The college submits proposal to the management, further college has corresponded with University, UGC, NAAC, state government. After the sanction, action taken report also submitted to these institutions by electronic mode.

Administration

College has adopted and implemented e-governance partially in the day to day administration, for this purpose notice and memo are sent to teachers, nonteaching staff and students through email. Permission also granted to create whatsapp group through which upward and downward communication has been become reality. The college sends letters, notification and reply to various letter of the management and other regulatory bodies. The E-governance in the administration has literarily bridge the gap between the stakeholders

Finance and Accounts

The Finance and Accounts in College is completely computerised. The student

remit the fees to the college through the bank. In extraordinary circumstances the student fees collected in cash and valid voucher issued to the students. The student fees collected is remitted to the bank account immediately and prepared bank reconciliation statement with the help of pass book and cash book. The salary of the teachers and non-teaching staff appointed against permanent vacancy is credited to Accounts by HRMS. The salary of part time and temporary full time faculty is credited to their accounts through NEFT. The scholarship of the students also credited to their accounts by the sanctioning authority. The college has taken proper measure to ensure cashless transactions wherever required

Examination

As far as the examination is concerned, the college has made arrangements to ensure that the various activities of the examination are conducted without any obstacles. The internal assessment is part of examination under which students are assessed periodically at the end of each unit of the syllabus. The department concern communicated the student about the assignment, seminar, test, Group discussion etc. relating to unit concern and inform them to perform various activities as per the schedule. The notification from the university relating to internal assessment is communicated systematically to the students. The feedback of the continuous assessment is communicated to the students and parents by highlighting strengths and weakness of their performance. The college instructed all heads of the department to prepare consolidated report about the internal assessment of students course wise. The statement prepared by Head of the departments are uploaded in the university portal within the stipulated period. The college has been doing examination related activities with the help of e governance therefore we did not experience any glitches in decisions. Thanks to e- governance

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2020	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	TALLY ERP 9 WITH GST	NIL	13/01/2020	16/03/2020	1	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Academic Administrator	1	23/01/2020	24/01/2020	2
Teaching Techniques with Gamification	1	24/02/2020	26/02/2020	3
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI PF coverage, Insurance coverage, festival advances, canteen facility, maternity leaves, paternity leaves.	ESI PF coverage, LIC	Insurance coverage, medical checkup, subsidised canteen facility, girl's rest room, Hostel facility to girls, drinking water facility, fees paid from student welfare fund, Top scorers and Sports achievers are felicitated with Cash Award.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college received grants from the state government to pay salary to the permanent employees. It received student fees at the time of admission, various scholarships from state and central government, UGC grants for development of library and purchase of computers and also for conducting seminars, conferences and workshops. After utilizing the grants, the college get the disbursement audited as per the norms. Internal audit had been done by the Chartered Accountant, based on which utilization certificate had been submitted. The external audit is done by the officials of department of higher education of state government. College follow financial prudence.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation committee of UOM	Yes	Governing Council
Administrative	Yes	JD of Collegiate education, Mysore Division	Yes	Governing Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent teacher meetings are held periodically to review the academic progress, attendance and discipline of their wards 2. During meetings some parents have suggested to conduct extra coaching to the slow learners, based on which college conducted such classes . 3. Parents invited for various functions organized by the college. Many parents attended such functions, enjoyed the events and inspired the staff and students to conduct such functions on a regular basis.

6.5.3 – Development programmes for support staff (at least three)

1. The college considered supporting staff as an integral part, therefore many steps have been take to keep themselves abreast with latest knowledge. At the beginning of each academic year, a Chartered Accountant taught about income tax rules and regulation to be followed in the institution. 2. A system analyst in the college conducted computer training programme to all the supporting staff. 3. Trained teachers in the department of commerce and management conducted an awareness programme on Tally ERP9 programme. 4. Supporting staff visited Income Tax Department, Mysore Division and get themselves oriented with TDS payment and e-filing procedure. 5. Supporting staff participated in the awareness programme on HRMS at the Regional Joint Director, Department of Collegiate Education, Mysore.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Tally ERP.9, a certificate course introduced for the benefit of the students. 2. Green day celebrated by planting saplings in the campus 3. up gradation of ICT enabled classrooms

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	"Ignored claims: Status of nomadic and semi nomadic tribal groups in India"	01/08/2019	01/08/2019	02/08/2019	80
2020	AQAR SSR under revised reaccreditation format	03/02/2020	03/02/2020	03/02/2020	25

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/06/2019	31/05/2020	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Solar lights are installed to save the electric power. 2. Energy consuming tube lights and sodium lamps are gradually replaced by energy saving CFL/LED bulbs/tubes. 3. Replacement of spoiled computer monitors with LCD monitors to reduce electricity consumption and level of radiation. 4. The vehicle users are instructed to park their vehicles at the place provided near the entrance to sustain the pollution free environment in the campus. 5. NSS volunteers have planted saplings in and around the college campus and also maintain them. 6. Dustbins are placed to dispose hazardous wastes in the college campus. 7. Paper cups and plates are used in canteen and there by college is made plastic free zone.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	0	0	31/05/2020	0	nil	nil	0

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/04/2019	<p>College has been providing context connected characteristic value based qualitative education for all irrespective of caste, community, colour, creed, religion for peaceful living happiness and harmonious relationship social empowerment and to shape the students into pro-active responsible citizens of the country. College has also made an attempt to instill nationalism, secular spirit among the students by celebrating, Independence Day, Republic Day and organising special lecture programmes. Besides, college has also provided a congenial learning climate for the over all development of students. In addition to this, college has brought out prospectus which contains code of conduct ethics and regulations. Students are completely sensitised about human values, ethics and code of conduct. Further more,</p>

college has also brought out posters theme based college magazine containing information about Anti ragging and punishment and these posters, magazines are displayed in prominent places to create awareness among students. Students are also oriented about the ill effects of ragging in the induction programme, well come party to fresher's by seniors has organised in the beginning of the academic year.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Green Day - World Environment Day	09/09/2019	09/09/2019	145
Role of voting in Democracy	18/09/2019	18/09/2019	35
FOOD NUTRITION	24/09/2019	24/09/2020	60
One Nation - One constitution	05/11/2019	05/11/2019	45
Election Awareness Jatha	09/01/2020	09/01/2020	70
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college initiated the following to make the campus eco-friendly. 1. Green Campus. 2. Use of LED light Bulbs. 3. Solar lights are installed. 4. Use of less paper work in administration. 5. Plastic free Campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The college adopted the following two best practices, which are considered to be unique at the institutional level. 1. SOMANI SANTHRUPTHI - Somani Santhrupthi, is a programme launched in 2015. Under this programme, the college arranged to extend midday meal to all the students at subsidised cost. The cost price of the meal - Rs. 20, where as the students paid Rs. 10 and the rest Rs. 10 by way of subsidy extended by the management. The menu of the midday meal is not static but dynamic. This scheme has benefited the students from villages, poor and backward students, differently able, girl students and others. The purpose of the scheme is to encourage the students to ensure good attendance and also better teaching and learning even post lunch session. As expected majority of the students availed of the facility of the midday meal and take part in group lunch programme happily. The scheme built oneness, equality, harmony, friendliness, fraternity etc. The scheme directly motivated most of the students to take part in the teaching learning process therefore good environment is created in the college. Print media highlighted the event not

only at the state level but also national level. The parents have applauded the initiatives of the college in various meetings conducted in the premises. 2. GREEN CAMPUS: Somani College is located in the heart of the city of Mysore. The college is located on an area of 1.65 acres. The college has provided adequate infrastructure for curricular and co-curricular activities. Realizing the importance of the greenery, the institution accorded focus on green campus. The NSS unit proactively engaged in developing green campus by nurturing medicinal plants, varieties of fruits and flowers and many trees related to teak. A full time gardener is put in place to take care of those activities. The produces is apportioned among students, teachers and non teaching staff besides birds. The green campus provided beautiful serene which motivate the students to take part in curricular and co-curricular activities. As a part of the green campus, the students have been engaged to make the atmosphere plastic free. NSS unit displayed wherever required creating awareness about the negative impact of using plastic in day to day life. Many students have determined to discourage the use of plastic not only in the campus but also outside. Axis Bank, Mysore visited the college campus, observed its beauty and applauded the initiatives of the NSS unit by passing an appreciation on record. Students from other colleges / institutions including the general public paid visit on various occasions and enjoyed and appreciated. The college has also used solar lamps and LED bulbs in the campus. As a result the dependency of conventional electricity is reduced which is reflected in monthly electricity bill issued by electricity supply company, Mysore.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.basudevsomanicollege.in/actbestpractice.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college reads context connected characteristic education for all. The Governing Council is highly committed to empower various sections of the society by imparting education. The management realized the problems confronting by economically and socially weaker section, women folk, differently able, transgender and other inclusive group of the society. In an endeavour to step up the quality education, the management has evolved various strategies from time to time. One such strategy is "Somani Santrupti". The government sponsored mid-day meal at the level of primary education is the motive behind launching the said programme. The economically and socially backward students including differently able and rural based use to find difficult to take part in teaching learning process in post lunch sessions. The attendance in classes after lunch use to be dwindled drastically, mainly due to mid-day meal problem. Realizing the problem of the hungry of the vulnerable section, the management of the college has launched the programme in 2015. Under this programme Economically and socially weaker section, girl students and differently able students avail a mid-day meal facility at subsidized price. The mid-day meal is dynamic but not static. The menu for the mid-day meal varies every day giving importance on the nutrition value. The students pay Rs.10/- for the meal as against its cost price of Rs.20/- and the difference is supported by the management. Around 200 students belonging to economically weaker section, socially oppressed class, girl students, differently able etc. take part in the programme and relish in group. This system promoted harmony and also equality among the students, therefore absolutely no conflict noticed in the campus. In sequel to this programme, the attendance in the class rooms especially after post lunch has increased over whelming. Further the programme highly motivated students to take part in the

continuous assessment without any obstacle. It also enables them to face preparatory examination and term-end examination hassle free. Many stake holders have considered this programme as a novel and benevolent with magnanimity. The media both print and electronic have highlighted the programme at the state and national level. Many parents came to the college and expressed their gratitude for the magnanimity of the management. At a time when the government determined that no one should face any problem due to hunger, this programme assumed a great significance. The affiliation committee from the University of Mysore during their visit to the college have appreciated the efforts on this issue. In fact they have placed on record a deep sense of gratitude to the management for their pro-active approach. Many colleges in the neighbouring districts have spoken to the college about the modality. Many have expressed their desire to fall in line. Management has understood its responsibility to the public, therefore it has experimented, although it caused a little strain on the exchequer. The students who availed benefits of "Somani Santrupti" have given good feed back as well. The management therefore, is eager to extend the benefit to all the students

Provide the weblink of the institution

<http://www.basudevsomanicollege.in/>

8.Future Plans of Actions for Next Academic Year

- Computer literacy programme will be conducted for all the students.
- English language lab will be established as per the guidelines set in by the UGC. For this purpose the college proposed to tap the resources from the UGC.
- Department of Commerce and Management will be establishing commerce laboratory at zero budgeting.
- Research committee will be put in place to encourage college teachers to pursue Ph.D. in the affiliated University.
- Research culture will be inculcated to the teachers that they will submit project reports, minor research projects to the UGC and other funding agencies like ICSSR, ICHER and state government.
- Health awareness programmes will be organised which will help the students and the staff to keep better health.
- Computerisation in the office will be done into to library will be computerised completely.
- Management will impress upon the state government to fill the regular teaching positions which have been laying since decade.
- Dress code will be introduced to ensure that all students are alike.
- Adequate facility will be provided for differently-able students.
- Programme will be organised to sensitise the students about gender equality.